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**MEETING MINUTES**  
**CAPITAL INVESTMENT COMMITTEE**  
**CITY OF FRANKLIN, TENNESSEE**  
**CITY HALL BOARDROOM**  
**THURSDAY, FEBRUARY 7, 2013, 4:00 PM**

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**Committee Members**

Alderman Pearl Bransford, Chair P  
Alderman Clyde Barnhill, Vice Chair P  
Alderman Margaret Martin A  
Alderman Dana McLendon A

**Other Attendees**

Eric Stuckey, City Administrator P  
David Parker, City Engineer/CIP Executive P  
Paul Holzen, Engineering Director P  
Mark Hilty, Water Management Director P  
Joe York, Streets Director P  
Carl Baughman, Traffic Engineer P  
Alderman Beverly Burger P  
Alderman Ann Petersen P  
Alderman Michael Skinner P  
Lanaii Benne, Assistant City Recorder P  
Linda Fulwider, Board Recording Secretary P

**CALL TO ORDER**

Alderman Pearl Bransford, Chair, called the meeting to order at 4:00 p.m.

**1. Approval of Minutes**

*Alderman Bransford moved to approve the January 10, 2013 minutes as presented. Seconded by Alderman Barnhill. Motion carried unanimously (2-0).*

**2. Consideration of Change Order No. 1 (Final Change Order) for the Construction Contract for the Buckingham Park/Ralston Creek Stream Restoration Project (COF Contract 2012-0074)**

**David Parker, City Engineer/CIP Executive**

Work on this project was completed November 29, 2012. This Final Change Order is a DECREASE to the contract in the amount of \$10,662.14. New contract total will be \$67,364.02.

*Alderman Bransford moved to approve and forward recommendation to BOMA for Final Change Order with Viking Products, Inc. for a \$10,662.14 DECREASE in the contract. Seconded by Alderman Barnhill. Motion carried unanimously (2-0).*

**3. Consideration of ORDINANCE 2013-07, an Ordinance Amending the City of Franklin Municipal Code, Title 22 – Comprehensive Fees and Penalties, Chapter 18 – Water and Sewers for the Purpose of Adding Plan Review and Inspection Fees**

**David Parker, City Engineer/CIP Executive**

Ordinance to incorporate these fees in Title 22, Chapter 8 of the Municipal Code.

*Alderman Barnhill moved to approve Resolution 2013-07 and forward recommendation to BOMA. Seconded by Alderman Bransford. Motion carried unanimously (2-0).*

4. **Consideration of Water Availability for 3160 Del Rio Pike, Map 51, Parcel 17.10 (Doug Durr residence)  
David Parker, City Engineer/CIP Executive**

This request is for 13 SFUE through a 1" domestic water meter; however, the property owner is planning to build just 1 SFUE. The request for a 1" meter is based on advice from the property owner's engineer due to the service line length and change in topography. The property is not within the City limits but is in the UGB and the City's Water Service Area. The City has an existing 24" water main along Del Rio Pike that could serve this property.

Alderman Barnhill asked if Mr. Durr would be able to subdivide in future. Mr. Durr was present and advised the property is in the flood plain and cannot be subdivided.

*Alderman Barnhill moved to approve and forward recommendation to BOMA for 13 SFUE through 1" domestic water meter; 1 SFUE being built. Seconded by Alderman Bransford. Motion carried unanimously (2-0).*

5. **Consideration of Amendment No. 3 to the Professional Services Agreement (COF Contract No. 2012-0115) with Smith Seckman Reid, Inc. (SSR) for Additional Design Services for the Hillsboro Road Spot Improvements Project in an Amount Not to Exceed \$15,550.00**

**David Parker, City Engineer/CIP Executive**

The Hillsboro Road plans were previously split into two projects and are now being put together in a different way. This Amendment is for additional fees necessary for a second set of plans. These are capital funds in the CIP project budget.

*Alderman Barnhill moved to approve and forward recommendation to BOMA for Amendment No. 3 to the PSA (COF Contract 2012-0115) with Smith Seckman Reid, Inc. for additional design services for spot improvements in an amount not to exceed \$15,550.00. Seconded by Alderman Bransford. Motion carried unanimously (2-0)*

6. **Consideration of Amendment No. 3 to the Professional Services Agreement (COF Contract No. 2012-0014) with Smith Seckman Reid, Inc. (SSR) for Additional Design Services for the Hillsboro Road Improvements Project (Waterline Design) in an Amount Not to Exceed \$16,550.00**

**David Parker, City Engineer/CIP Executive**

The Hillsboro Road plans were previously split into two projects and are now being put together in a different way. This Amendment is for additional fees necessary for a second set of plans. These are capital funds in the CIP project budget.

*Alderman Bransford moved to approve and forward recommendation to BOMA for Amendment 3 to the PSA (COF Contract 2012-0014) with Smith Seckman Reid, Inc. for additional design services for waterline in an amount not to exceed \$16,550.00. Seconded by Alderman Barnhill. Motion carried unanimously (2-0).*

7. **Consideration of a Professional Services Agreement with Sullivan Engineering, Inc. (SEI) (COF Contract No. 2013-0011) for the Final Design of the Hillsboro Road Improvements Project, Independence Square to Mack Hatcher Parkway**

**David Parker, City Engineer/CIP Executive**

The Hillsboro Road plans were previously split into two projects and are now being put together in a different way. This New Agreement (COF Contract 2003-0011) is for additional fees necessary for a second set of plans. These are capital funds in the CIP project budget. Approximately \$30,000 of the not to exceed \$110,825.00 is to update and upgrade traffic signals.

*Alderman Barnhill moved to approve and forward recommendation to BOMA for a PSA (COF Contract 2013-0011) with Sullivan Engineering for the Final Design of the Hillsboro Road Improvements Project, Independence Square to Mack Hatcher Parkway at an amount not to exceed \$110,825.00. Seconded by Alderman Bransford. Motion carried unanimously (2-0).*

**8. Consideration of Change Order No. 3 to the Construction Contract for the Third Avenue North Extension Project (Bicentennial Park Phase I) (COF Contract No. 2012-0089)**

**David Parker, City Engineer/CIP Executive**

Change Order 3 includes adding limestone caps for the bridge, Redi-Rock bridge headwall and a credit for reducing the size of the water main from 10" to 6". The decrease from the bid price is \$242,409.68 (The Parkes Companies)

Alderman Barnhill asked that the numbers be rechecked prior to the BOMA meeting. When he did the figures it was a \$172,000 deduct. Staff will follow-up.

*Alderman Barnhill moved to approve and forward recommendation to BOMA on Change Order 3 a deduct of \$242,409.58 (pending recheck of amount) to the contract with the Parkes Companies for the Third Avenue North Extension Project (Bicentennial Park Phase I). Seconded by Alderman Bransford. Motion carried unanimously (2-0).*

**9. Consideration of Professional Services Agreement (COF Contract 2013-0010) with RPM Transportation Consultants, LLC for Through the Green Subdivision Traffic Signal and Traffic Signal Interconnect Improvements Project in an Amount Not to Exceed \$25,000**

**David Parker, City Engineer/CIP Executive**

This PSA (COF Contract 2013-0010) is for design services. The Through the Green final plat revision approved in December 2006 provided for the developer to bond the traffic signal design and construction for \$175,000 and the traffic signal interconnect conduit construction for \$20,000. On January 24, 2013 the Planning Commission formally called both improvements. The total estimated design and construction cost is \$285,000 (\$175,000 traffic signal bond, \$20,000 traffic signal interconnect bond, \$90,000 TOC 2013 Capital Budget – 89530 Machinery & Equipment). If the contract is approved, the design should be completed within 90 calendar days of the issuance of the Notice to Proceed.

Alderman Skinner commented on complaints he has gotten about this intersection. He asked the Police Department for the number of accidents and was told there were 18 accidents during a 24 month period.

Two residential developments approved in 2012 will generate traffic sufficient to warrant a signal. There are plat requirements for both Through the Green and Parkway Commons to complete the cross-connections across their common boundary in relation to the signal installation. Parkway Commons has an additional obligation to close its fuel station driveway at Columbia Avenue as a part of these access revisions. The City is willing to install the signal prior to the resolution of the plat requirements.

*Alderman Bransford moved to approve and forward recommendation to BOMA on the PSA (COF Contract 2013-0010) with RPM Transportation Consultants for the signal and interconnect improvements for Through the Green at an amount not to exceed \$25,000. Seconded by Alderman Barnhill. Motion carried unanimously (2-0).*

**10. Consideration of Amendment No. 1 to the Extension Agreement for South Carothers Parkway Project for Roadway and Bridge Construction and Public Access, COF Contract No. 2009-0012**

**David Parker, City Engineer/CIP Executive**

The City entered into an Extension Agreement with the Developer for the roadway and bridge construction and public access for Carothers Parkway South on June 23, 2009. Since then it has become prudent for the Developer to undertake some of the obligations that were assigned to the City in the Agreement, in particular the extension of Truman Road West and the final pavement for Ladd Road (the work). To facilitate a timely completion of this work, the Developer proposes to do the work with reimbursement by the City at a cost not to exceed the estimated cost for the City to do the work. This was estimated to be approximately \$500,000 as part of a City project. It is thought the work can be accomplished at less than the estimate.

Mr. Stuckey asked Mr. Parker to provide documentation on the break out of the costs.

*Alderman Barnhill moved to approve and forward recommendation to BOMA on Amendment 1 to the Extension Agreement for South Carothers Parkway Project for Roadway and Bridge Construction and Public Access, COF Contract 2009-0012. Seconded by Alderman Bransford. Motion carried unanimously (2-0).*

**11. Discussion Regarding Intersection at Jordan Road and Liberty Pike**

**Alderman Beverly Burger**

Alderman Burger said this was the third time she approached the City about Jordan Road. Two families living on Jordan Road asked about traffic calming or a decrease in the speed limit. At the same time, people in Royal Oaks have asked about the Royal Oaks at Liberty Pike intersection.

She asked that the Jordan Road and Liberty Pike intersection be placed on the priority list for improvement. The request is to construct a right turn lane from Jordan Road onto Liberty Pike. This would allow the motorists turning right onto Liberty to get out without waiting in a line of traffic for those turning left on Liberty. The intersection is very close to the intersection of Liberty Pike and Mack Hatcher making it very difficult to turn left off Jordan Road onto Liberty Pike.

Paul Holzen said he would put together a cost analysis and look into the property involved, both City right-of-way and property owned by the adjacent church.

**12. Street Projects Status Reports**

**a. Mack Hatcher Parkway Northwest Quadrant Extension**

Alderman Petersen commented on the status of a roundabout vs. signalized intersection in relation to approval by TDOT. Mr. Stuckey related this was discussed at a prior meeting. Paul Holzen added that the City had not received an official letter from TDOT indicating which type intersection they endorse. The newspaper article Alderman Peterson referred to came about from discussion at the January CIC meeting. Mr. Stuckey advised the information is the same as it was at that meeting. It is not official. The status has not changed.

**b. Hillsboro Road Improvements (SR 96W to Independence Square)**

Received Notice to Proceed. Speed limit goes to 25 MPH on Monday, February 11.

**c. Hillsboro Road Improvements (Independence Square to Mack Hatcher Parkway)**

Moving along with right-of-way acquisition from 20 properties.

**d. McEwen Drive, Temporary Connector**

No questions or comments

**e. Third Avenue Extension**

No questions or comments

**f. South Carothers Parkway Extension**

April 2013 bid date goal

**g. Carlisle Lane/Boyd Mill @ SR 96 West Signalization**

- Waiting on final permits from TDOT to proceed
- h. TOC Phase 3 Infrastructure and Upgrades Project**  
No questions or comments
  - i. McEwen Drive and Wilson Pike Intersection Improvements**  
Waiting on MTEMC to remove a utility pole. Working on CSX hold-up.
  - j. Mack Hatcher Parkway Northeast Widening Project**  
No questions or comments
  - k. Access Road to the Public Works Facility (across Lasko)**  
Construction to begin this month
  - l. Century Court/Beasley Drive Connector**  
No questions or comments
  - m. Eastern Flank Battlefield Park Access Roadway**  
TDOT approved bid from Civil Constructors. Signing contracts and preparing for preconstruction meeting. Construction to begin in March.

Reports filed with minutes

**13. Water Management Projects Status Reports**

- a. Water, Wastewater and Reclaimed Water Specifications**  
Getting documentation ready to bring to Committee
- b. West Main Street Water and Sewer Rehabilitation**  
Final Change Order to Committee next meeting
- c. I-65 Goose Creek Utility Relocation**  
No questions or comments
- d. 7<sup>th</sup> Avenue to Hillsboro Road Sewer Rehabilitation Project**  
Plan to start construction in April 2013
- e. 11<sup>th</sup> Avenue Water and Sewer Rehabilitation Project**  
Design process to begin soon
- f. Mack Hatcher Northwest Extension Water and Sewer Line Relocations**  
No questions or comments

The Petway project will be done in-house

Reports filed with minutes

**14. Stormwater Projects Status Reports**

- a. Jackson Lake Dredging Improvements Project**  
Survey complete. Awaiting final invoice. Contractor 360 days out of contract time (\$61,200)
- b. Buckingham Park Stream Restoration Project**  
No questions or comments
- c. Green Branch Stream Restoration Project**  
Out for bid
- d. Ralston Creek (Victoria Court) Stream Restoration Project**  
No questions or comments
- e. Harpeth River Restoration Project**  
Completed. Waiting on Final Change order. Will assess landscape survival in the spring.
- f. Battle Avenue Project**  
Stormwater Budget funding study for drainage system improvements.

Reports filed with minutes

**ADJOURN**

*Alderman Barnhill moved to adjourn. Seconded by Alderman Bransford. Motion carried unanimously (2-0).*

Meeting adjourned @ 4:38 p.m.

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Pearl Bransford, Chair

Minutes prepared by Linda Fulwider, Board Recording Secretary, City Administrator's Office - 3/18/2013 9:16 AM