

**FRANKLIN TRANSIT AUTHORITY  
MINUTES OF BOARD MEETING  
Thursday, November 15, 2012 – 3:30 PM**

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The Franklin Transit Authority met on Thursday, November 15, 2012 at 3:30 pm  
708 Columbia Ave. Franklin, TN

**Members present**

Preston Elliott, Chair  
Nancy Williams  
Nancy Fletcher-Blume  
Bob Horner  
Dale Thomas

**Others Present**

Debbie Henry, The TMA Group  
Kristen Corn, City of Franklin  
Laing McCullough, The TMA Group  
Calveta Burger, The TMA Group  
Stanton Higgs, The TMA Group  
Kevin Comstock, City of Franklin  
Deb Varallo, Varallo Public Relations

1. Call to Order

Chairman Elliott called the meeting to order.

2. Roll Call/Confirm Quorum

Chairman Elliott confirmed that there was a quorum.

3. Public Comments

*This portion of the agenda is for members of the public to directly address the FTA on any items not on the agenda and within the jurisdiction of the Authority. Comments are limited to three minutes per speaker. The Authority will hear all communication but will not take any action on items that are not on the Agenda.*

**CONSENT CALENDAR**

4. Minutes of September 20, 2012 Regular Meeting Minutes (ITEM #4)

*Chairman Elliott called to approve the minutes of the September 20, 2012 regular meeting; Mr. Bob Horner motioned, Mr. Dale Thomas seconded the motion. Motion carried unanimously.*

**OLD BUSINESS**

5. Year-to-Date Financial Statement and Summary (ITEM #5)

Ms. Henry presented the year to date September 30, 2012 financial statements to the Authority, noting that numbers are tracking well; 34% revenues, 34% expenses, with 33% of the year elapsed. Ms. Henry noted the increase in fare box numbers are due to an increase in ridership, as well as a decrease in operating cost per passenger. Chairman Preston Elliott called for acceptance of the financial report. *Mr. Bob Horner motioned, Mr. Dale Thomas seconded the motion. Motion carried unanimously.*

6. Transit Report (ITEM #6)

Ms. Henry reported the ridership. As was previously discussed the new goal is: 4,000 a month. September 2012 total: 5,705. Chairman Preston Elliott called for acceptance of the transit report. *Mr. Bob Horner motioned, Mr. Dale Thomas seconded the motion. Motion carried unanimously.*

## **NEW BUSINESS**

### 7. Consideration of Development of Transportation Girl Scout Patch (BAI 11-15-12-7)

The Development of a Transportation Girl Scout Patch would be in partnership with the Girl Scout Council. Once the Authority approves the development, the process would move to the Girl Scout Council. Ms. Varallo informed the Authority this is a patch, not a badge, a patch being done regionally. Chairman Preston Elliott called for acceptance of the transit report. *Ms. Nancy Fletcher-Blume motioned, Ms. Nancy Williams seconded the motion. Motion carried unanimously.*

### 8. Acknowledgement of Mobility Concept Plan Development- Carothers & McEwen(BAI 9-20-12-8)

Ms. Henry informed the Authority this will be a multi-phased project, approving this motion will only authorize The TMA Group, on behalf of Franklin Transit Authority, to start developing a Mobility Concept Plan. Chairman Preston Elliott called for the approval of the funds. *Mr. Dale Thomas motioned, Ms. Nancy Williams seconded and the motion passed unanimously.*

### 9. Holly Trolley

Ms. Henry updated the Authority on 2012 Holly Trolley sales. Over half are sold, with an expected sell out again this year.

## **OTHER BUSINESS**

### 10. Report of Executive Director

Ms. Henry informed the Authority of a change in staff. Ms. Calveta Burger will be leaving on November 28, 2012. The TMA Group has hired Ms. Kelly Bair to fill the position. Ms. Bair will be starting on November 19, 2012.

### 11. Adjourn

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Preston Elliott, Chairman