

# Fire

*Rocky Garzarek, Fire Chief*

The Franklin Fire Department develops, organizes, equips and maintains the capability to deliver exceptional service to calls for help, anywhere in our City's 41.28 square miles, in 4:46 minutes or less (on average). We also provide mutual aid to surrounding communities when needs arise.

Measurement/Goal	FY10	FY11	FY12	FY13 (Goal)
Goal - To maintain an average first unit response time (from receipt of dispatch to arrival) of four minutes or less to 90% of all emergency incidents.				
Average Response Time	4:21 minutes	4:47 minutes	4:46 minutes	4:00 minutes
Goal - To confine the fire to the room of origin for 90% of all interior structure fire incidents				
	82%	82%	84%	90%
Goal - To deliver in-house continuing education credit training to all personnel that enables each to meet their medical recertification requirements.				
	100%	100%	100%	100%
Goal - To deliver adequate in-house fire suppression training to all personnel that enables each to meet the Tennessee Commission on Firefighting's 40-hour In-service Training Program				
	100% offered 100% Personnel Attended	100% Offered 100% Personnel Attended	100% Offered 100% Personnel Attendance	100% Offered 100% Personnel Attendance
Goal - To maintain an Insurance Services Rating of Class 2 or better.				
	2	2	2	2



## Sustainable Franklin

The Fire Department helps to promote “Green” in a number of ways. In November 2009, we implemented a Video Conferencing Solution that has reduced our combined travel by 700 miles per class. This has reduced fuel consumption by an average of 116 gallons per class while extending the life of our apparatus, extending the time interval between required maintenance, and reducing our emissions. Last year we have increased our usage of this system to include EMS training, as well as, HR training. The department continues to increase the use of fleet maintenance thereby reducing travel to and from Nashville. We continue to implement electronic documents combined with workflow processes reducing the need for printable materials and travel between our fire stations. The Department also participates in recycling of plastics and aluminum beverage containers, as well as paper products, and has incorporated LED lighting into the specification requirements for new apparatus. Fire Stations 7 and 8 are being designed with LEED certification in mind.

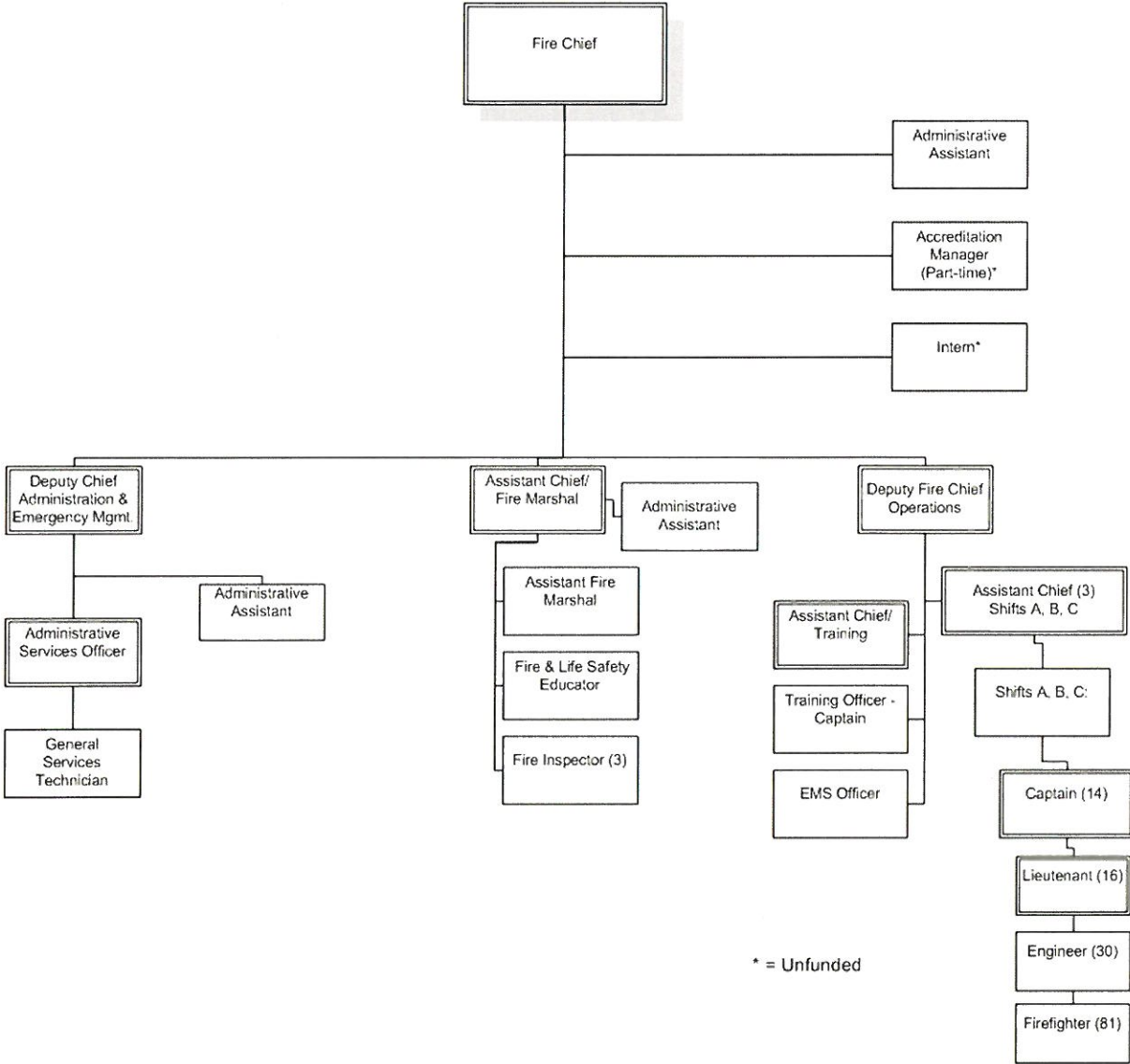
## 2013-2014 Outlook

We as fire service leaders realize the effects that the complex U. S. economy has had on our country and we have felt its impact on us at the local levels of government. For these and other reasons, we believe that it is critical for us to put forward the most up-to-date views of how to deliver the services by our department. Furthermore, we are committed to do this in the most positive and supportive manner.

An RFQ for architectural design is currently underway for construction to begin for Fire Station 8 (FY14) in the Westhaven area and Fire Station 7 (FY15) in the Goose Creek area. These stations will be built to LEED standards and will greatly improve response times to the areas served while the Goose Creek station will benefit the Ladd Park residents and others with lower insurance rates from a lower ISO classification.

The department has always and will continue to be prudent in the management of our budget resources. We will continue to implement measures such as: increase our usage of fleet maintenance; be prudent in our necessary travels; offer as much in-house training as possible; and modify our response plan when appropriate without sacrificing quality of services. We will make sacrifices whenever and however we can, and be forthcoming when we cannot.

# Organizational Chart



\* = Unfunded

# Staffing by Position

City of Franklin  
 2013-2014 Fiscal Year Budget  
 General Fund - Fire  
 Personnel by Position

Position	HR		FY 2013		Not Funded	FY 2014		Not Funded
	Cod	Grade	Full-Time	Part-Time		Full-Time	Part-Time	
Fire Chief	1406	25	1	0	0	1	0	0
Fire Deputy Chief	1415	23	1	0	0	1	0	0
Fire Deputy Chief/Administration	1415	23	0	0	0	1	0	0
Assistant Chief/Administration	1401	21	1	0	0	0	0	0
Assistant Chief/Shift Commander	1401	21	3	0	0	3	0	0
Assistant Chief/Training	TBD	21	1	0	0	1	0	0
Assistant Chief/Fire Marshal	1420	21	1	0	0	1	0	0
EMS Officer	1419	20	1	0	0	1	0	0
Fire Captain	1404	19	14	0	0	14	0	0
Training Officer (Captain)	1411	19	1	0	0	1	0	0
Administrative Services Officer	1417	18	1	0	0	1	0	0
Fire & Life Safety Educator	1421	17	1	0	0	1	0	0
Fire Lieutenant	1409	17	16	0	0	16	0	0
Assistant Fire Marshal (Lt.)	1412	17	1	0	0	1	0	0
Fire Inspector	1418	16	2	0	0	3	0	0
Fire Engineer	1405	15	30	0	0	30	0	0
Firefighter	1407	13	81	0	2	81	0	0
Administrative Assistant	0016	12	2	0	0	3	0	0
Administrative Assistant (Part-	0016P	12	0	1	0	0	0	0
General Services Technician	1416	9	1	0	0	1	0	0
Intern	0014	---	0	1	1	0	1	1
Accreditation Manager	TBD	---	0	1	1	0	1	1
<b>TOTALS</b>			<b>159</b>	<b>3</b>	<b>4</b>	<b>161</b>	<b>2</b>	<b>2</b>

Narrative of Personnel Change	New Position		Reclassification		
	Title	Pay Grade	From Job Title	To Job Title	Estd PG
Request funding for our two (2) unfunded firefighters					
Reclassification of one (1) Admin Assistant part-time Admin Assistant to full-time			Admin Assistant part-time	Admin Assistant full-time	12
Recalssification of one (1) Admin Asst Chief to Admin Deputy Chief			Admin Asst Chief	Admin Deputy Chief	23
Add one (1) Fire Inspector	Fire Inspector	16			
Intern - Not funded					
Accreditation Manager (part-time) Not funded					

## Budget Notes/Objectives

### *Fire*

We continue to eliminate funding for an Accreditation Manager (part-time) and an intern. Our requests reflect the addition of a full time Fire Inspector, the reclassification of an Assistant Chief of Administration to Deputy Chief, the reclassification of a part-time Administrative Assistant to full-time, and the funding for two (2) of the previously unfunded vacant firefighter positions. A pay stipend is requested for on-shift firefighter/fire inspectors to perform code enforcement inspections of existing commercial properties.

Capital requests seek to replace an existing Ladder Truck, an existing Rescue, and to procure scheduling software. Ladder 5 will be 17 years old in 2014 and will become a reserve for 5 years. Rescue 3 will be 13 years old in 2014. Recently, the department took two of our three rescue trucks out of service and replaced them with quick medical response vehicles. The remaining rescue is limited to high angle and vehicle rescue equipment due to its size and is a two man cab. It is necessary to replace this vehicle with a heavy rescue capable of being equipped to handle all types of rescues and to allow for increased staffing. As the tornado threat continues to increase for our area, preparedness is essential. Finally, the department operates six fire stations with forty-eight personnel per shift. These personnel consist of a variety of ranks and qualifications. Each day, company officers assigned to Station 2 are responsible for ensuring that the right people are at the right places to best meet the demands of the day. Scheduled events such as physicals, training, meetings, kelly, vacation, sick, military, bereavement, etc. all play a part in the decision. Unfortunately, there is no one resource to track all of these situations easily to ensure mistakes are minimized. Computer software is available that will manage this aspect for us and free up the officers at Station 2 to be officers at their station.

Account	Label	Actual 2011	Actual 2012	Budget 2013	Estd 2013	Budget 2014	Forecast 2015	Forecast 2016
	<b>Personnel</b>							
=	81110	7,178,418	7,177,311	7,422,605	7,134,316	7,680,734	8,187,422	8,895,017
	81120	176,737	118,741	111,500	111,500	140,000	140,000	145,000
	81180	269,163	277,921	272,950	272,950	281,139	304,567	327,995
	81199		(259,791)	(259,791)		(268,826)	(288,380)	(313,173)
=	XWAGE	7,624,318	7,573,973	7,547,264	7,518,766	7,833,047	8,343,609	9,054,839
=	81410	553,903	552,350	567,829	516,775	587,576	636,540	685,505
	81420	1,918,061	1,916,463	1,963,801	1,616,789	1,924,082	2,084,422	2,244,762
	81430	153,073	160,084	159,742	148,275	161,543	175,005	188,467
	81440	(394,123)	(406,622)	(407,165)	(363,326)	(394,874)	(427,780)	(460,886)
	81450	1,216,874	994,105	1,103,210	1,103,210	1,141,575	1,236,706	1,331,838
	81455	1,501	5,232	5,540	6,295	5,540	6,002	6,463
	81460	(729)	(79)		(43)			
	81470	2,752	14,952	135,003	161,607	135,003	146,253	157,503
	81475	126,354	39,421					
=	XBEN	3,577,366	3,275,906	3,527,960	3,189,582	3,560,446	3,857,148	4,153,852
=	XPER	11,201,684	10,849,879	11,075,224	10,708,348	11,393,493	12,200,757	13,208,691
	<b>Operations</b>							
	82110	761	830	1,200	650	800	825	850
	82120	62	313	500	200	500	515	530
	82130	190	303	700	200	500	515	530
	82140	65	175	500	500	500	515	530
=	XTRC	1,078	1,621	2,900	1,550	2,300	2,370	2,440
	82210	1,000	736	600	200	500	515	530
	82240			500				
+	82250	79,254	91,787	83,560	99,550	117,400	128,100	138,600
	1				78,000	80,850	80,850	91,350
	2				4,800	4,800	15,500	15,500
	3				15,000	30,000	30,000	30,000
	4				1,750	1,750	1,750	1,750
	*	79,254	91,787	83,560				
	82260	7,068	1,281	1,030	1,300	1,400	1,442	1,485
	82280	275		1,000	500	500	515	531
	82299	230	4					
=	XOPSV	87,827	93,808	86,690	101,550	119,800	130,572	141,146
	82310	4,904	2,861	4,000	1,000	3,500	3,605	3,713
	82330	2,304	2,773	3,500	3,500	3,500	3,500	3,500
	82350	1,710	2,791	6,285	4,000	5,735	5,907	6,084
	82355	1,404	1,684	1,660	1,000	1,700	1,751	1,804
	82360	14,214	14,408	21,050	15,000	18,350	18,886	19,437
	82370	1,127	579	1,000	1,000	1,000	1,030	1,061
	82371	2,046						
	82390	4,425	2,427	4,800	3,800	4,500	4,635	4,774
=	XNSP	32,134	28,523	42,295	29,300	38,285	39,314	40,373
	82410	106,662	106,074	120,000	95,000	105,000	112,500	120,000
	82420	17,040	16,107	16,000	18,500	19,000	19,500	20,000
	82430	3,394	5,788	5,000	6,000	6,500	7,000	7,500

Account	Label	Actual 2011	Actual 2012	Budget 2013	Estd 2013	Budget 2014	Forecast 2015	Forecast 2016
82435	SOLID WASTE SERVICE	7,435	6,154	6,200	6,200	6,400	6,600	6,800
82440	NATURAL GAS SERVICE	25,778	21,300	27,000	16,000	22,000	23,500	25,000
82450	TELEPHONE SERVICE	23,434	29,182	29,000	30,500	31,000	32,100	34,200
82451	800 MHZ ACCESS LINE SERVICE	5,857	4,441	4,500	4,650	4,800	4,900	5,000
82455	CELLULAR TELEPHONE SERVICE	9,769	9,625	10,000	11,500	12,800	14,800	15,178
82470	INTERNET & RELATED SERVICES	1,261	1,385	1,300	1,500	1,500	1,600	1,700
82483	CONNECTION CHARGES							
=	XUTIL TOTAL UTILITIES	200,628	200,056	219,000	189,850	209,000	222,500	235,378
82510	COMPUTER SERVICES							
82530	AUDIT SERVICES	17,448	22,430	22,200	22,200	24,366	26,531	28,727
+ 82560	CONSULTANT SERVICES	660	40,261				30,000	30,000
1	EMS Medical Director	660	40,261				30,000	30,000
	Amount missing from detail							
+ 82599	OTHER CONTRACTUAL SERVICES	3,530	5,689	5,600	5,600	6,300	51,689	51,884
1	NFPA Ladder Testing					6,300	6,483	6,684
2	EMS Oxygen Contract					4,000	4,000	4,000
3	EMS Biohazard Disposal Contract					6,200	6,200	6,200
4	EMS Equipment Services Contract					15,000	15,000	15,000
5	EMS Linen Service Contract					20,000	20,000	20,000
	Amount missing from detail	3,530	5,689	5,600	5,600			
=	XCTS TOTAL CONTRACTUAL SERVICES	21,688	68,380	27,800	22,200	30,666	108,220	110,611
82610	VEHICLE REPAIR & MAINTENANCE SERVICES							
82620	EQUIPMENT REPAIR & MAINTENANCE SERVICES	147,465	174,461	200,000	150,000	175,000	175,000	175,000
82640	PAVING & REPAIR SERVICES	61,910	30,396	45,000	30,396	50,000	52,020	54,070
	Amount missing from detail		48,169			3,000	3,090	3,183
82650	PARK & FIELD MAINTENANCE SERVICES	40						
82652	LANDSCAPING SERVICES	900	2,922	4,500	4,500	3,500	3,605	3,713
82654	GROUNDS MAINTENANCE SERVICES	1,790	1,879	3,500	3,500	2,500	2,575	2,652
82660	BUILDING REPAIR & MAINTENANCE SERVICES	54,464	74,929	67,600	65,000	86,000	86,580	91,237
82689	OTHER REPAIR & MAINTENANCE SERVICES	975						
=	XRMSV TOTAL REPAIR & MAINTENANCE SERVICES	267,544	332,756	320,600	253,000	320,000	324,870	329,855
82720	TUITION ASSISTANCE PROGRAM		2,207					
82750	EMPLOYEE RECOGNITION/RECEPTIONS	2,917	9,091	3,000	1,500	3,000	3,090	3,183
82780	TRAINING, OUTSIDE	18,172	19,471	29,730	20,000	52,655	54,235	55,862
82790	TRAINING, IN-HOUSE	40	357	8,220	4,000	8,220	13,467	13,721
=	XEPG TOTAL EMPLOYEE PROGRAMS	21,129	31,126	40,950	25,500	63,875	70,792	72,766
82810	REGISTRATIONS	8,641	9,415	12,395	12,395	19,625	20,214	20,820
82820	GROUND TRANSPORTATION (OUTSIDE WILLIAMSON COUNTY)	1,452	5,607	100	100	850	876	902
82830	AIR TRAVEL	3,081	4,302	2,150	2,150	7,150	7,365	7,585
82840	LODGING	7,337	6,493	7,015	7,015	10,410	10,722	11,044
82850	MEALS (OUTSIDE WILLIAMSON COUNTY)	3,085	4,761	7,108	7,108	8,475	8,729	8,991
82890	OTHER TRAVEL EXPENSES		28	60	60	160	165	170
=	XPDT TOTAL PROFESSIONAL DEVELOPMENT/TRAVEL	23,596	30,606	28,828	28,828	46,670	48,071	49,512
83110	OFFICE SUPPLIES	3,776	4,622	5,800	5,200	5,500	5,665	5,835
83120	OFFICE DECOR ITEMS (OTHER THAN FURNITURE)		68	200	200	200	206	212
83130	EMPLOYEE BENEVOLENCE ITEMS	172	92	500	500	500	515	530
83140	MEALS & FOOD (INSIDE WILLIAMSON COUNTY)	7,540	8,906	7,300	8,500	10,000	10,300	10,609
=	XOFS TOTAL OFFICE SUPPLIES	11,488	13,688	13,800	14,200	16,200	16,686	17,186
83210	TRAINING SUPPLIES	6,074	7,875	16,900	12,000	21,400	22,042	22,703
83220	CHEMICALS & LAB SUPPLIES	374	1,000	1,000	500	1,000	1,030	1,061
83240	MEDICAL SUPPLIES	18,001	17,147	25,850		25,000	54,000	62,000
1	Existing Medical Supplies					25,000	27,000	31,000

Account	Label	Actual 2011	Actual 2012	Budget 2013	Estd 2013	Budget 2014	Forecast 2015	Forecast 2016
2	Anticipated Medical Supplies							
*	Amount missing from detail	18,001	17,147	25,850			27,000	31,000
83250	SAFETY SUPPLIES	236	251	900	300	1,000	1,030	1,061
83260	UNIFORMS PURCHASED	32,708	38,673	40,000	40,000	40,000	41,200	42,436
83265	UNIFORMS, SPECIALIZED	12,872	54,790	64,250	64,250	74,250	74,250	74,250
83282	EVIDENCE SUPPLIES	70		1,000	500	1,000	1,030	1,061
83299	OTHER OPERATING SUPPLIES	21,093	25,849	15,000	15,000	15,000	15,450	15,914
=	TOTAL OPERATING SUPPLIES	91,428	144,585	164,900	132,550	178,650	210,032	220,486
83310	GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAMSON COUNTY)	82,363	98,960	85,000	105,000	110,000	115,150	125,305
=	TOTAL FUEL & MILEAGE	82,363	98,960	85,000	105,000	110,000	115,150	125,305
83510	FURNITURE, FIXTURES (<\$25,000)							
83520	VEHICLES (<\$25,000)	12,061	26,865	21,640	21,640	14,400	16,640	17,140
1	Replace Staff Vehicle As st Fire Marshal Vehicle		47,596	34,669		33,000	24,500	24,500
2	USAR Trailer					10,000		
*	Amount missing from detail		47,596	34,669				
+ 83530	MACHINERY & EQUIPMENT (<\$25,000)	69,156	228,468	119,570	119,570	156,910	161,700	161,700
1	Fire Hose					18,000	18,000	18,000
2	Rope Rescue Equipment					4,000	4,000	4,000
3	Training Center Equipment					19,600	20,000	20,000
4	Weight Equipment					7,000	7,000	7,000
5	Radio Equipment					20,000		
6	Hazmat Equipment					10,000	10,000	10,000
7	Medical Equipment					73,500	2,700	2,700
8	Other Equipment					4,810	100,000	100,000
*	Amount missing from detail	69,156	228,468	119,570				
+ 83540	COMPUTER HARDWARE (<\$25,000)	65,291	17,262	59,490	59,490	30,100	19,000	23,000
1	Replacement Computers					18,000	9,000	13,000
2	Plan Review Monitors					2,100		
3	Other Computer Hardware					10,000	10,000	10,000
*	Amount missing from detail	65,291	17,262	59,490				
83550	COMPUTER SOFTWARE (<\$25,000)	33	3,989	49,900	49,900	36,300	36,400	36,400
=	TOTAL MACHINERY & EQUIPMENT (<\$25,000)	146,541	324,180	285,269	250,600	270,710	258,240	262,740
83610	VEHICLE PARTS & SUPPLIES	2,477	35,805	2,000	2,000	2,000	2,060	2,122
83620	EQUIPMENT PARTS & SUPPLIES	15,180	24,754	25,000	22,000	17,000	17,510	18,035
83630	FIRE HYDRANT SUPPLIES	1,497	5,249	4,750	4,750	5,000	5,150	5,305
83652	LANDSCAPING SUPPLIES		348	3,000	3,000	3,090	3,090	3,183
83654	GROUPS MAINTENANCE SUPPLIES	518	442	1,200	1,200	1,200	1,236	1,273
83660	BUILDING MAINTENANCE SUPPLIES	24,797	18,145	20,000	20,000	20,000	20,600	21,218
83699	OTHER REPAIR & MAINTENANCE PARTS & SUPPLIES	948	352	1,000	1,000	1,000	1,030	1,061
=	TOTAL REPAIR & MAINTENANCE SUPPLIES	45,417	85,095	56,950	53,950	49,200	50,676	52,197
84210	CENTURY COURT TRAINING CENTER OPERATIONS							
84950	GRANT PROGRAMS	3,307	10,322	8,000	10,000	40,000	41,200	42,436
=	TOTAL OPERATIONAL UNITS	31,051	10,322	8,000	10,000	40,000	41,200	42,436
85110	PROPERTY INSURANCE	135,268	132,910	44,413	44,413	166,763	171,622	176,627
85111	FRAUD INSURANCE							
85112	INLAND MARINE INSURANCE							
85113	AUTO PHYSICAL DAMAGE							
85115	LIABILITY INSURANCE			109,920	109,920			
85116	E&O LIABILITY INSURANCE							
85117	VEHICLE LIABILITY INSURANCE							
85118	LAW ENFORCEMENT LIABILITY INSURANCE							





Account	Label	Actual 2011	Actual 2012	Budget 2013	Estid 2013	Budget 2014	Forecast 2015	Forecast 2016
3	Defibrillator & Equipment			75,000	75,000			
4	Tornado Sirens (from CIP)							
5	Various			(75,000)				
*	Amount missing from detail			75,000				
+	COMPUTER SOFTWARE (>\$25,000)					45,000		
1	Teleslaff Staffing Software					45,000		
*	Amount missing from detail							
=	XMEO TOTAL MACHINERY & EQUIPMENT (>\$25,000)	24,853	116,107	75,000	75,000	345,000	900,000	
=	XCAP TOTAL CAPITAL	24,853	116,107	75,000	75,000	345,000	900,000	
=	XTOT TOTAL EXPENDITURES	12,475,212	12,576,591	12,750,847	12,215,141	13,470,921	14,976,256	15,098,398