
**MINUTES OF THE WORK SESSION
BOARD OF MAYOR AND ALDERMEN
FRANKLIN, TENNESSEE
CITY HALL BOARDROOM
TUESDAY, DECEMBER 11, 2012 - 5:00 P.M.**

Board Members

Mayor Ken Moore	P		
Alderman Brandy Blanton	P	Alderman Margaret Martin	P
Alderman Clyde Barnhill	P	Alderman Dana McLendon, Vice Mayor	P
Alderman Pearl Bransford	P	Alderman Ann Petersen	P
Alderman Beverly Burger	P	Alderman Michael Skinner	P

Department Directors/Staff

Eric Stuckey, City Administrator	P	Shirley Harmon, HR Director	P
Vernon Gerth, ACA Community & Economic Dev.	P	Mark Hilty, Water Management Director	P
Russell Truell, ACA Finance & Administration	P	Paul Holzen, Engineering Director	P
David Parker, CIP Executive/City Engineer	P	Dan Allen, Assistant Director Engineering	P
Shauna Billingsley, City Attorney	P	Catherine Powers, Planning/Sustainability Director	P
Rocky Garzarek, Fire Chief	P	Joe York, Streets Director	P
David Rahinsky, Police Chief	P	Brad Wilson, Facilities Project Manager	P
Fred Banner, MIT Director	P	Steve Sims, Assistant City Recorder/Court Clerk	P
Chris Bridgewater, BNS Director	P	Lanaii Benne, Assistant City Recorder	P
Becky Caldwell, Solid Waste Director	P	Linda Fulwider, Board Recording Secretary	P
Lisa Clayton, Parks Director	P		

1. Call to Order

Mayor Ken Moore called the Work Session to order at 5:00 p.m.

2. Citizen Comments

Funeral Escorts

- **Pam Stephens**, one of the owners of Williamson Memorial Funeral Home & Cremation Services, 3009 Columbia Avenue, Franklin, submitted a letter for the record. She wanted to make sure the governing body understood the facts that occurred over the past two months regarding funeral escorts. Over the past year they have noticed or heard that the escorts may have to stop. Several months ago she and Chief Rahinsky briefly discussed the issue and how they could work together to improve the system. He said the escorts may have to end. Chief Rahinsky called the establishment two months ago to say that escorts would no longer be a free service; the cost would be \$30 per hour with a two-hour minimum. Last week, after receiving complaints from family members, Chief Rahinsky called Ms. Stephens. She told him that she now informs families that the procession to another cemetery within the city limits is no longer a free service due to a change in City policy. City officials did not make this decision; he did this on his own.

She stated she was here to say if the governing body or City officials did not make this decision that it should be an issue to address at some time in the future. They are thankful they still get free escort service from the County Sheriff's department. Franklin is a big small town that thrives on the preservation of history. They have always had the luxury of officers helping with funeral processions.

Life is about change and sometimes it is inevitable. They can accept change. She wanted the governing body and citizens to know there is a meeting scheduled with the Mayor, City Administrator, Chief of Police, and representatives from all funeral providers in the City. She hopes the meeting will create a system that is good for the community. They understand there is already a system in place for non-profit organizations that need police officers for churches, parades, etc. Some statements have been made that if non-profits are charged, for-profit companies should be charged as well. She wanted to clarify the escort is not for their company. It is for someone's loved one. She asked for understanding of her passion for wanting to continue the dignity and respect for the families they serve and their loved ones.

- **Glenn Gatlin**, 2710 McLemore Road, just outside the Franklin city limits, said he was speaking on behalf of his mother-in-law who was buried at the end of last month. That is when found out about the funeral escorts. He said it bothers him when it comes to money. His mother-in-law was a long-time Franklin resident, purchasing a house on Eleventh Avenue in 1964, and working at Kroger for 33 years. He thought it unfair to charge her when she had paid taxes for many years and the family lived here all their lives. He watched Franklin go from a small town to a city. The right thing to do and the only way to honor and respect citizens who have paid their dues in this town is to change and do the right thing.

Eric Stuckey and Chief Rahinsky addressed the issue:

- Mr. Stuckey clarified the service is available; it was never discontinued or disallowed. It is a question of the allocation of on-duty resources. They are not being disrespectful or dismissive of anybody in that situation. They want to be there to support folks in that time with the service. On any given day there are 6-8 officers on each shift for our City of approximately 65,000 citizens in 41 square miles. Therefore, it is plausible that they cannot be guaranteed they will be there 100% of the time due to other demands. If the focus is on using special detail officers like the churches and others do for specific needs that are dedicated to them solely for that purpose, there is a guarantee. It appears there has been some misunderstanding regarding communication on this issue. As Ms. Stephens stated, there is a meeting Friday morning to discuss this issue. This was an administrative decision that has been phased in over time. The City must look at this from a resource allocation standpoint.
- Chief Rahinsky clarified that they have at no time ceased to provide funeral escorts. The practice has changed. In the past, if officers were available, they would be provided. Sometimes they would be in the midst of an escort only to be pulled away to respond to an emergency call for service, an accident with injuries, or a crime in progress. They have implemented off-duty personnel to direct traffic for churches, for parades and such for non-profits, anything that requires police presence that would drain resources and leave them vulnerable in terms of protecting the City overall. If the unit that works that zone is on a call, the previous practice was to pull a unit from another part of the City. As the City continues to grow in both size and congestion, if that unit is called to an incident in that zone, it would take much longer to respond. From the Chief and his department's perspective, it was thought it more respectful to go forward with a system that would guarantee two officers for escort regardless of the day, time or duration of the escort. That is what has been asked of every other non-profit and for-profit entity in the City that uses resources in this manner. The process has taken the better part of two years because they have tried to phase it in. It's been a gradual change. The meeting Friday is to make sure everyone understands the objective of that decision.

Alderman Input:

- Alderman Blanton said she had discussed the issue with Chief Rahinsky, Eric Stuckey, and Pam Stephens. She doesn't agree with the new policy and is concerned as to why it didn't become a Board issue. There was no opportunity for Board or public input and that is needed. Franklin is a unique big small town and she doesn't want Franklin to become Anytown USA.
- Alderman Barnhill didn't agree with the decision made either. He commented on there being 6-8

police officers patrolling each shift and reported seeing some officers parked or just driving around in the same area one night recently. He sees a difference between a funeral procession and whether police provide services for parades. The service clubs that provide service to the City shouldn't be charged. He understood there are emergencies. Per Ms. Stephens, the County still provides escorts. Eric Stuckey added that is also as manpower permits. Alderman Barnhill said he thought the City should be doing the same, as manpower permits.

- Chief Rahinsky said that was the previous policy, as manpower permitted. This year the police will receive over 60,000 calls for service. The City is almost 42 square miles. It takes 20 minutes to get from Clovercroft Elementary School to Williamson Funeral Home. On any given day there are eight officers on patrol answering calls, that doesn't count the detectives, administrative support people, Chief Rahinsky and others who work within the building. If resources are pulled and deployed in that manner, and an emergency does arise, it definitely impedes the ability to respond promptly. He said Alderman Barnhill's observation was correct, they have a lot of down time and discretionary time, but when they are needed they are needed promptly. They have provided an alternative without a drain on current resources. At the time the decision was made, it seemed to be a sound decision.
- Alderman Bransford didn't want to make any decision until after the meeting on Friday, and said if need be it should come to Board for a vote.
- Alderman Petersen asked how many funerals per week, month, and year.
- Chief Rahinsky said he didn't have those numbers, but commented there are four licensed providers in the City. Earlier, Alderman Blanton had said there were about 450 at Williamson alone. With four funeral homes and at the rate the City is growing he foresees approximately 1,000 per year.
- Alderman Blanton clarified 450 a year at Williamson Memorial: 30% are cremations, 40% are buried in the cemetery on the property, and some are buried at Mt. Hope Cemetery within the City. The average she was given was that one or two per week need an escort.
- Vice Mayor McLendon asked if they provide escorts to the other cemeteries within the City, and Chief Rahinsky responded that they do. Vice Mayor McLendon commented there is no way to really know what the additional expense is to provide an escort; it is a matter of pulling an officer from one zone to another. Chief Rahinsky responded they couldn't provide consistent coverage that way. Alderman McLendon understood the policy implemented was to provide the service gratis as manpower permits or guaranteed manpower @ \$30 per hour. It didn't mean cost free escorts were discontinued.
- Chief Rahinsky responded that they are moving away from the free service to the guaranteed service as used by the for-profit and non-profit entities. Churches pay for traffic patrol through a web-based program; \$5 per hour goes to the City for expenses and the remainder to the off-duty officer(s).
- Vice Mayor McLendon wasn't sure this was something the Board should meddle in or act on. He is not unsympathetic to the funeral homes and the people using the services. He has a hard time reconciling charging non-profits but not charging for police escorts for funerals. The system should be consistent and uniform for everybody. He isn't comfortable with the way it is or was. The police can provide any service wanted, it's a question of how to pay for it. He hoped this would not become a policy of the Board. It is clear to him the first order of magnitude for the police is safety at large, the next is discretionary services.
- Alderman Burger said each activity has a different need, and a parade can't be compared to a funeral. The number one responsibility of the police is the health, safety and welfare of the citizens. She cited an example in another state where the funeral home provided the escorts. They had one car at the front and one in the back of the procession. Each had a flashing blue light to affix to the top of the vehicle and flags that identified them as funeral escorts. Chief Rahinsky related the Tennessee Code does allow that. Several municipalities around Franklin, such as Nashville and Brentwood have ceased providing police escorts. The funeral homes are empowered by TCA to use amber lights and

run as funeral escorts. Alderman Burger thought that should be looked into. As for service clubs in Franklin, they provide a service for the citizens, not the government, just as the escorts are not about the funeral homes, but about the people. However, the Board, as government representatives for the people, have to do what is right and provide safety for all.

- Alderman Blanton voiced that safety is paramount but police are to Protect and Serve. She feels this is part of their service to the community. It is important to support citizens at such a significant time.
- Alderman Barnhill stated he thinks it is a policy decision. The Board managed to get out of the micro-management business they were in several years ago, and he has no desire for that to come back. Most have had their say and the meeting on Friday should bring the matter to conclusion.

Street Vendors

- Kate Watkins, 400 Madison Court, Franklin, spoke to concerns regarding the ban on selling or soliciting donations on the streets of Franklin as it relates to the Contributor newspaper. Ms. Watkins said she and her family have worked with the homeless community in Nashville for the last three years. She told of Tricia, Sam and Lisa, and Janai who are no longer homeless because of selling the Contributor. They are the face of humanity. The papers won't sell by bins or subscriptions. It is the human contact that is vital to their sales.
- Suzette Greer, 505 Sugartree Lane, Franklin, spoke about the homeless newspaper vendors as well. She related she is a single mom with three girls and they are blessed by living in incredible Franklin. She knows as a small business person and as a single mom how hard it is and how close we all come, especially in this economy, to living paycheck to paycheck. How many people are struggling? There are those who have already gone past that. They have faces and names. To take away that personal touch is the biggest travesty. To know that our community cares and could be an example, not of taking away the ability of the homeless to have a voice, instead to be a community to give voice to the homeless. Don't close the door, this is hometown America.
- Brian Patterson, 420 Logans Circle, Franklin, also spoke to homeless newspaper sales. He knows the Contributor and the people behind it. He encouraged making eternal impacts instead of temporary impacts on people lives, because the governing body has that kind of authority. He said he was talking about the marginalized, the ones whose voices usually fall on deaf ears, the ones who are never seen, who are someone else's son or daughter who have come on hard times then find themselves with a smile and a newspaper saying have a good day and would you contribute to me. They understand the safety issue. No one handing out the paper has been hurt to his understanding. The issue of not having money taken in the street will not allow them to do what they do. People don't have time to pull off to buy one. He wants to make sure there aren't any underlying motives behind this issue; that seeing them on the streets reminds us that there is poverty and there are people who are underprivileged trying to make a living. This is a rich county, rich in opportunities. He closed by quoting what Adrian Rogers said to his congregation: "For all of us...none of you business owners and none of you sitting in these seats would have anything if you weren't given two things, and that is time and opportunity. If we didn't have those two things none of us would have anything we have except for by the Grace of God."

Five Points Building

- Greg Flittner, 212 Emily Court, Franklin, spoke as a representative of the Downtown Neighborhood Association. The reason they keep talking about this is that they don't think this is a rounding error they are looking at. They've talked to business people, people in the real estate business, people who rent buildings, and they can't understand why the City is about to leave \$3-\$5 million on the table. That money will go to the advantage of the new tenant. He distributed copies of something, he said, would show that the City's assessment would get \$2.99 per year per square foot on the building with the intent of giving a 30-year lease with a 10-year option. He said he had done the math 10 ways to Sunday and couldn't figure it out nor could the people he talked to that are in business. He pointed

out a chart that was, he said, what normal people talk about when they talk about leasing buildings and about how they would figure their cost of rent. In this market, the property is very hot right now, and it is \$30-\$35 per square foot to lease anything in Downtown Franklin. He did the math based on \$20 per square foot, which gives the benefit of the doubt of saying the building needs repair and a lot of improvements, which provides a lease amount of \$160,000 per year versus \$24,000. Over time, if a 30-year lease is done with \$24,000 per year, the City will be leasing it for about \$720,000. He believes, and thinks the DNA board believes, the City is really looking at a \$4.8 million lease amount, so the City is leaving over \$4 million on the table. They don't understand it and they don't get it, he said. They wish the Board would take some more time to think about this before giving away a prize landmark like this for 30 years. If the City is going to give it away, why doesn't the City sell it? It's probably worth \$3-\$5 million.

WORK SESSION DISCUSSION ITEMS

3. **Presentation of the City of Franklin Online Plan Review System**

Chris Bridgewater, BNS Director

Dan Allen, Assistant Director Engineering

Micah Wood, Planning & Sustainability

Overview City of Franklin Online Plan Review:

- Web-based application managed by IDTplans.com
- Planning, Engineering, and BNS have integrated submittal requirements through this system
- Link from City website
 - * Found on the BNS tab or the Planning tab
- Available 24 hours a day to accept submittals
- Hosted and managed by Third party on secure servers with redundant backups
- Live Chat Customer Service feature

Planning Commission/DRT Electronic Plan Review Process:

- October 2009: submittal requirements revised to require Electronic Plan Review for Site Plans, Preliminary & Final Plans, Concept Plans, Land Use Plan Amendments & Rezoning's
- Required staff to upload electronic plans and initiate the staff reviews
- Staff had to troubleshoot all the support issues
- Reduced paper copies from 60 sets per FMPC Review Cycle to 11 sets
- July 2012: Moved electronic plan review to the IDT System
- Applicant uploads; IDT System initiates plan review; IDT provides (fantastic) technical support
- 51 projects have been reviewed through the IDT System to date

BNS Plan Review System:

- Non-Residential/Multi-Family Residential Plan Review Applications taken via the Online Web page
 - * Office Buildings
 - * Apartments
 - * Retail Centers
 - * Medical Office Buildings
 - * Other commercial types
- Other plan review types will be added in the future, such as Residential Construction plans
- As of mid-November, service was available to applicants
- All new Non-Residential applicants will be required to use this system December 17
 - * Customers can still come to our office and have a permit tech guide them through the process
 - * BNS will provide support in pdf creation and submittal
 - * BNS will provide technical support over the phone to applicants

Customer Service Improvements:

- Reduced Printing costs
 - * Multiple paper copies of plans can be quite costly

- ✘ PDF creation is common option for document creation software
 - ✘ Companies that print plans can also create pdf's
- Convenient
 - ✘ Customers do not have to come to City Hall to submit and can use a range of devices to fill out the application, pay fees, and submit electronic plan sets or use couriers
 - ✘ Round the clock availability
 - ✘ E-mails are automatically sent to the applicant, and to others that the applicant designates at significant steps during the process
 - ✘ Customers can check to see if the plan reviews are completed
- Plan archives are accessible by web enabled devices by personnel in the field
 - ✘ Future construction plan archives will be paperless and will not require additional square footage for storage
 - ✘ Lack of up-to-date approved copies of plans onsite caused many inspection failures - these plans will now be available to staff and contractors
- Simple drawings and sketches 11x17 and under may be scanned and uploaded at City Hall for customers who may not have pdf capability

Next Steps:

- Grading and Drainage Permits
- Water and Sewer Permits
- Digital Signatures and Digital Permits
- Capital Improvement Project (CIP) Integration

- Ultimate Goal: Establish a fully collaborative review system where clients, regulators, and design professionals can all meet and review plans in the cloud

Alderman Skinner asked if inspectors in the field have access to the detail they need, and are all areas covered. Mr. Stuckey responded that although the City is still working on getting all areas covered by Wi-Fi, the inspectors have supplemental "air" cards for coverage.

Alderman Petersen was concerned that people not involved in the process would not be able to see the details without large monitors. Printed copies will still be needed. Catherine Powers said that was understood and that as plans get more complicated large printed copies will be needed.

4. Consideration of Event Permit for Willpower 5K in Downtown Franklin on April 6, 2013
David Rahinsky, Police Chief

No questions or comments

5.* Acknowledge Report of Emergency Purchase of One (1) Front-End-Loading Refuse Collection Truck from Stringfellow, Inc. of Nashville, TN, in the total Amount of \$216,945.00 for the Collection Division of the Solid Waste Department

Becky Caldwell, Solid Waste Director

This is an opportunity to purchase a low use demo unit and get it in service quickly. Otherwise there would be a long waiting period to repair the old truck that has about outlived its usefulness. Options to finance are to add to the lease purchase agreement already in place, accommodate within the Solid Waste budget, or purchase with a budget amendment. Alderman Bransford asked how much a new unit would cost. Becky Caldwell replied that it would cost \$10,000 to \$15,000 more for a new truck that would take 6 to 9 months to deliver.

6.* Consideration of Purchase of Used Equipment; One (1) Vermeer Chipper Model 1500 from Vermeer in the Total Amount of \$28,000 for the Parks Department

Lisa Clayton, Parks Director

Deferred to the January 8, 2013 meeting.

7.* Consideration of Subscription Agreement with Aberdeen Asset Management, Inc.

Russ Truell, ACA Finance & Administration

This is a standard agreement subject to approval by Pension Counsel, the City Administrator and the City Attorney. Agreement was approved by the Pension Committee. This is an agreement with a new manager replacing the previous manager of international stocks who under-performed. Aberdeen will manage about \$3 million in investments.

8.* Consideration of Change Order Number One (1) with Modern Day Wrecking in the Amount of \$16,200.00 for the City of Franklin Properties Demolition and Debris Removal (COF Contract Number: 2012-0088)

David Parker, City Engineer/CIP Executive

Paul Holzen, Engineering Director

This item adds a property for demolition as part of the Hillsboro Road project.

9.* Consideration of RESOLUTION 2012-67, A Resolution Awarding the Construction Contract (COF Contract No. 2012-0110) to Civil Constructors, Inc. in the Amount of \$12,124,758.73 for the Hillsboro Road Improvements Projects, SR 96W to Independence Square

David Parker, City Engineer/CIP Executive

Eric Stuckey noted this is for the first phase of the important Hillsboro Road project they've been waiting for many years. The bid is consistent with the engineers estimate overall.

David Parker added that it is a little under the last estimate. The total projected budget for the Hillsboro Road project is \$26 million with \$20 million funded through general Capital dollars, \$3.2 million from Water and Sewer capital funding, and TDOT/Federal funding of \$1.75 million. "Streetscape" elements are eligible to be funded through Hotel/Motel Tax funds.

Alderman Petersen wanted to know how the funding was divided. Mr. Stuckey related \$9 million came from Recovery Zone Bonds, water and sewer approximately \$1 million and \$2 million from Hotel/Motel Tax over 20 years.

Additional request for approval by the City Engineer and Engineering Director to keep the project going without coming back multiple times. There will be unforeseen circumstances. That is what the bid contingency is for.

Paul Holzen stated that when it was decided to split up the project with a November goal to get the bid, it took a tremendous effort by staff to get it done.

10.* Consideration of the Professional Services Agreement with Smith Seckman Reid, Inc. (SSR) for the Mayes Creek, Watson Branch and West Sanitary Sewer Basins Update Studies in an Amount Not to Exceed \$32,300.00

David Parker, City Engineer/CIP Executive

Alderman Martin recused herself and left meeting.

These studies are vital to provide for the design of improvements as designated in the Integrated Water

Resource Plan (IWRP) with the capacities needed to serve future demands. Going forward with the IWRP capital projects need to look at these basins to know what is needed in the future. The information should be available in about six months. Mr. Parker explained where the basins are located.

Alderman Martin rejoined the meeting.

11. **Consideration of RESOLUTION 2012-46, A Resolution Abandoning a Portion of the Rights-of-Way (ROW) of Bradford Drive, Cothran Drive and Davidson Drive within the Rolling Meadows Subdivision of the City of Franklin, Tennessee**

**Vernon Gerth, ACA Community & Economic Development
Kelly Dannenfelser, Principal Planner**

Kelly Dannenfelser related 12 adjacent property owners requested The City abandon the ROW for the northern portion of Bradford Drive; along with two unimproved street stubs at the northern end of Cothran Drive and the Eastern end of Davidson Drive. Upon staff evaluation it was determined there is no existing public transportation infrastructure in the ROW; the "ROW is not needed for future public transportation infrastructure; vacating the ROW serves the public interest through improved utilization of the land; and, it reduces the City's maintenance liability on land not needed for a public purpose. Eleven property owners have agreed to accept half of the adjacent ROW with the eleventh agreeing to accept two halves as the twelfth declined.

- Pearlette Green, 202 Dabney Drive, Franklin, said she has been a resident of Rolling Meadows over 40 years, having moved there with her parents. She and her husband have lived there over 30 years. Her dad owned and lived in a house on one side and had property on the other side. They've taken care of the right-of-way for over 40 years. She hoped the Board would take that into consideration when addressing the proposal.

Alderman Petersen said she heard that numerous people have been taking care of that right-of-way owned by the City for quite a long time anyway. This is the last unused right-of-way in the neighborhood according to Ms. Dannenfelser.

12. **Consideration of ORDINANCE 2012-61, An Ordinance to Amend Section 21-102(2) and (7) of the Franklin Municipal Code Relative to Committee Structure and Membership Terms of the Housing Commission of the City of Franklin**

**Vernon Gerth, ACA Community & Economic Development
Kathleen Sauseda, Interim Housing Development Coordinator**

Vernon Gerth related the Housing Commission re-reviewed the Ordinance late last week and requested further changes.

Kathleen Sauseda reviewed the amendments:

- Membership lowered from 23 to 18 members
- Reduced designated representatives from 11 to 9 (with 4 representatives from local Non-Profit Organizations)
- Reduced at-large membership from 12 to 9 members
- Deleted standing committees and added Ad Hock Task Forces and/or committees as needed.
- Moved the commission into a committee structure to avoid going through the ordinance revision process to make changes.

Alderman Bransford commented that this makes for more workable committee.

Alderman Petersen stressed it is important to give those currently serving in designated positions an opportunity to remain on the commission. Members should be residents of Franklin or at least Williamson County.

13. Consideration of RESOLUTION 2012-57, A Resolution Adopting an Alternative Payments Acceptance Policy and Procedure for the City of Franklin, Tennessee

Steve Sims, Assistant City Recorder/Court Clerk

This is a proposed policy for acceptance of alternative payments including, but not limited to: credit cards (cards presented in face-to-face transactions or cards used in remote transactions), debit cards, eChecks, ACH, mobile payments and other methods as may be developed in the payments landscape.

Steve Sims related T.C.A. 9-1-108 - municipalities are allowed to accept credit/debit cards for payment and - ability to accept payments and "...shall set a processing fee in an amount that is equal to the amount paid the third party processor..." This also provides that the "...fee may be waived by the approval of the governing body." Staff recommends approval of Resolution 2012-57 which provides for provisions of Alternative 5 (Accept alternative payments for transactions with the customer paying some of the fees charged in the interchange transaction) and allow some fees to be absorbed in operating expenses as allowed by T.C.A. 9-1-108. Staff goal is to send out an RFP for credit card transaction services.

Discussion ensued with the conclusion this service is needed and an RFP should be developed.

14. Water Capital Projects and State Revolving Loan Fund Update

Eric Stuckey, City Administrator

Russ Truell, ACA Finance & Administration

Mark Hilty and Russ Truell met with TDEC staff in a pre-application meeting regarding the water projects to be considered for the State Revolving Loan Fund. Staff would like to pursue this for funding as much as possible. TDEC advised that had it been approved on that day, the interest rate would have been 1.27% for the 20-year loan period. The actual rate will be locked-in at the time the loan is approved.

TDEC staff recommended the projects be grouped in three categories: water plant improvements, distribution system improvements, and automatic metering. They also recommended the City make request for all of the projects in a single letter rather than submit the requests separately. Requesting the loans does NOT obligate the City to complete the projects.

It is important to get the letter of request for the loan (up to \$20 million) for the water projects as soon as possible. The consensus was to expedite the letter to keep the process moving.

15. Board Discussion Regarding Joint Planning Commission BOMA Work Shop Process

Alderman Ann Petersen, FMPC Board Representative

Catherine Powers addressed the issue of how to involve the Board in the Conceptual Plan process. In 2008, when the Joint Work Shop process began it was to get BOMA involved in the new Zoning Ordinance. At this time, participation by BOMA and the FMPC has waned. She mentioned projects are being vetted too early in terms of the Work Shops. Staff is working to solve the problem.

Alderman Petersen would like to have the workshops filmed to provide a public record; however, there are pros and cons. Ms. Powers said the Workshop process could be left as is, but that doesn't solve the problem. Alternatives explored were moving the meeting to the Board Room and filming it (wouldn't do much for attendance), combining the joint meeting with the neighborhood meeting and filming it, eliminating the meeting and allotting more time at the FMPC meeting, or holding the meeting on a separate night. They would like to keep the meeting for the sake of the developers. All options will be discussed at the December 20, 2012 FMPC meeting.

Alderman Petersen spoke to the Capital Investment and Budget & Finance committees being important in the mix as they provide information that is important to consider when voting.

Alderman Skinner said citizens complain that they don't know about projects. The more it is on TV and replayed the better it is for the residents and the aldermen. Neighborhood meetings should be held in the neighborhoods. He recommended the Workshops be held in the Board Room on the same night as FMPC and televise them.

Other comments:

- Mayor Moore: The major issue is the lack of attendance by the aldermen.
- Alderman Martin: If the night were changed the FMPC members may not attend.
- Alderman Burger: Leave the Workshop on the same night as the FMPC. She isn't totally convinced it needs to be televised. This allows questions up front and interaction with the Planning Commission. She encouraged the Board to be more proactive in attendance.
- Alderman Bransford: Aldermen need to recommit to the current night and time.
- Discussion at the Joint Conceptual meeting December 20th.

16. Discussion Regarding 2013 BOMA Schedule

Dr. Ken Moore, Mayor

Mayor Moore presented the 2013 calendar of meetings to alert the Board to scheduled meetings and as an aid in planning time away.

- The Mayor prefers to hold just one BOMA meeting in July; choose the 9th or 23rd.
- Alderman Barnhill noted the Charter dictates BOMA will meet on the second Tuesday of the month at 7:00 p.m.
- Lanaii Benne related the date could be changed by Resolution.
- Eric Stuckey thought July 23rd the better date because of planning items. Staff will take additional steps to move the July 9th meeting to July 23, 2013.
- The fourth Tuesday in October is Election Day and BOMA will not meet.

ADJOURN

Meeting adjourned @ 6:58 p.m. Mayor Moore announced the BOMA meeting would convene at 7:10 p.m.

Dr. Ken Moore, Mayor

Minutes prepared by: Linda Fulwider, Board Recording Secretary, City Administrator's Office - 1/9/2013 9:37 AM