

MEMORANDUM

November 8, 2012

To: Board of Mayor and Aldermen

From: Eric Stuckey, City Administrator
Brad Wilson, Facilities Project Manager

Subject: Public Works Building – Interior Design Finish Selections

Purpose:

The purpose of this memorandum is to provide information to the Board of Mayor and Aldermen (BOMA) that approval was given on behalf of the Board to retain the services of Designer Image for interior architectural design for the Public Works Complex. Approximate cost of services is \$1,800.00

Background:

Lambe and Associates, the architectural firm that the city is using for the design of the spaces for the COF Public Works Facility, is at the point of final finishes for the interior of the facility. Lambe and Associates does not have included in their programming the interior design selections for the project. The services of Designer Image have been retained to work with the architect in assisting with the selections pertaining to color of stained concrete, tile, all paint colors, carpet selection, etc. and to work with the selections pertaining to the office furnishings and cubicle spaces. Designer Image has many years of experience in the commercial field; staff believes they are able to achieve the design we desire.

Financial Impact:

Total cost of services is \$ 1800.00 (one thousand eight hundred dollars) and will be paid out of the project cost.

Recommendations:

Staff recommends approval of Designer Image to assist with the selecting of the interior design finish selections for the Public Works facility.