

**FRANKLIN TRANSIT AUTHORITY
MINUTES OF BOARD MEETING
Thursday, September 20, 2012 – 3:30 PM**

The Franklin Transit Authority met on Thursday, September 20, 2012 at 3:30 pm
708 Columbia Ave. Franklin, TN

Members present

Preston Elliott, Chair
Pearl Bransford
Nancy Fletcher-Blume
Bob Horner
Dale Thomas
Hays Waldrop

Others Present

Debbie Henry, The TMA Group
Kristen Corn, City of Franklin
Laing McCullough, The TMA Group
Calveta Burger, The TMA Group
Stanton Higgs, The TMA Group
Kevin Comstock, City of Franklin
Deb Varallo, Varallo Public Relations
Ken Moore, Mayor, City of Franklin

1. Call to Order

Chairman Elliott called the meeting to order.

2. Roll Call/Confirm Quorum

Chairman Elliott confirmed that there was a quorum.

3. Public Comments

This portion of the agenda is for members of the public to directly address the FTA on any items not on the agenda and within the jurisdiction of the Authority. Comments are limited to three minutes per speaker. The Authority will hear all communication but will not take any action on items that are not on the Agenda.

CONSENT CALENDAR

4. Minutes of July 19, 2012 Regular Meeting Minutes (ITEM #4)
Chairman Elliott called to approve the minutes of the July 19, 2012 regular meeting; Mr. Hays Waldrop motioned, Ms. Nancy Fletcher-Blume seconded the motion. Motion carried unanimously.

OLD BUSINESS

5. Year-to-Date Financial Statement and Summary (ITEM #5)

Ms. Henry presented the year to date August 31, 2012 financial statements to the Authority, noting that numbers are tracking well; 17% revenues, 18% expenses, with 17% of the year elapsed. Ms. Henry noted the increase in expenses for August was an additional payroll in the month. Transit fares are tracking well as are ridership numbers. Chairman Preston Elliott called for acceptance of the financial report. *Mr. Dale Thomas motioned, Ms. Nancy Williams seconded and the motion passed unanimously.*

Mayor Ken Moore spoke to the Authority on the expected upcoming growth for Williamson County and the City of Franklin. Tremendous new development is coming, and already started, with Columbia State Community College and Vanderbilt University Medical Center. There will be a parking challenge with this expansion, and The TMA Group and especially the Franklin Transit Authority will be integral with moving people in and around Franklin.

6. Transit Report

(ITEM #6)

Ms. Henry reported the ridership. As was previously discussed the new goal is: 4,000 a month. August 2012 total: 4,641. Chairman Preston Elliott called for acceptance of the transit report. *Mr. Dale Thomas motioned, Ms. Nancy Williams seconded and the motion passed unanimously.*

7. Community Outreach and Marketing Updates

Ms. Deb Varallo spoke on the success of Dump the Pump Day and Adopt-A-Stop Celebration, noting our current special is for Seniors.

NEW BUSINESS

8. Consideration of Approval of Consolidated Human Services Transportation (BAI 9-20-12-8)

Between Franklin Transit Authority and Nashville MTA for FY 2013.

The Consolidated Human Services Transportation Plan contract between Nashville MTA and Franklin Transit Authority was presented for approval. These are regular operating funds to expand service to disabled and seniors in Franklin. Franklin Transit Authority applied for, and was selected to receive \$136,026.00 total in New Freedom Funds. Chairman Preston Elliott called for the approval of the funds. *Mr. Dale Thomas motioned, Mr. Hays Waldrop seconded and the motion passed unanimously.*

9. Contract for Consideration- State Matching Contract for FY 2013 5307 Funds (BAI 9-20-12-9)

Ms. Henry informed the Board this is the state match for 5307 operating funds. This is the 6th year Franklin Transit has received these funds. This year's amount is \$214,524.00. Chairman Preston Elliott called for the approval of the funds. *Mr. Hays Waldrop motioned, Ms. Nancy Fletcher-Blume seconded and the motion passed unanimously.*

10. Approve TDOT Matching Contract

(BAI 9-20-12-10)

Ms. Henry informed the Board this is the state match for FY 2011 5307 capital allocation. State match is \$82,939, with total federal, state, and local funds being \$829,394. Chairman Preston Elliott called for the approval of the funds. *Ms. Nancy Williams motioned, Mr. Dale Thomas seconded and the motion passed unanimously.*

OTHER BUSINESS

10. Report of Executive Director

Ms. Henry informed the Authority of one change in TMA staff, a promotion for Stanton Higgs, the new Business Development and Operations Director. Mr. Higgs will have greater responsibilities in VanStar and Transit, especially in the day to day operations. Ms. Henry also noted that Franklin Fast Passes are being sold online through The TMA Group website.

11. Adjourn

Preston Elliott, Chairman