



HISTORIC
FRANKLIN
TENNESSEE

ITEM #4
BOMA
08/28/2012

MEMORANDUM

August 20, 2012

TO: Board of Mayor and Aldermen

FROM: Eric Stuckey, City Administrator
Special Events Advisory Team

SUBJECT: Franklin High School Homecoming Parade

Purpose

The purpose of this memo is to outline recommendations for the Franklin High School Homecoming Parade.

Background

Franklin High School has requested street closures for their annual Homecoming Parade scheduled October 5th. The event begins at 10:30 AM. Due to the Water/Sewer project occurring on West Main Street and Fair Street, staff has worked with the applicant to map a new route which will avoid the area of the project. Franklin High School has secured the old Alexander lot on Hwy 96W and Hillsboro Road for the staging of their floats. The FHS Band and ROTC units will stage on West Main between Five Points and Seventh Avenue. As the floats reach Five Points, the parade will begin (with the band and ROTC) north on Main Street to Second Avenue. The route concludes at 2nd Avenue and Bridge Street (map attached). Estimated attendance is 1,600 – 1,700.

Recommendation

The following recommendations/conditions are made if the event is approved:

- Applicant will provide a Good Neighbor letter which will be distributed to affected neighborhoods.
- **Risk Management:**
 - Certificate of insurance naming the City as additional insured has been received.
- **Police Department:**
 - Organizers will hire thirteen (13) off-duty Franklin Police Officers to provide street closures and security during the event.