

## **FRANKLIN MUNICIPAL PLANNING COMMISSION REPORT**

**NAME OF PROJECT:** FMPC Bylaws Amendment

**APPLICANT:** Catherine Powers, Planning and Sustainability Director

**PROJECT STAFF:** Micah Wood

**RECOMMENDATION:** Approve the amendment

---

**COMMENTS:**

This amendment to the FMPC Bylaws is requested by the Director of the Streets Department and amends Subsection 4.1.5 to allow the Director of the Streets Department and/or the Director of the Water Management Department to designate their signatory authority for final plats. The amendment also makes a minor revision to replace the Assistant City Administrator of Public Works with the City Engineer, since the ACA of Public Works is no longer part of the City organizational chart.

**STAFF RECOMMENDATION:**

Approve

**FMPC BYLAWS AMENDMENT**

**SECTION I.** That Section 4.1.5 of the Franklin Municipal Planning Commission Bylaws is hereby amended to add the following text noted in **bold**, to delete the following text noted with a ~~strike through~~, and is approved to read as follows:

**4.1.5 Secretary**

The Planning Director shall serve as the Secretary. The Secretary shall attest the contracts, reports, and instruments signed by the Chair or made by the Planning Commission. Prior to recording final subdivision plats in the Register's Office of Williamson County, the Secretary, or, in his/her absence, the Chair, Assistant City Administrator of Economic and Community Development, Current Planning Supervisor, or the City Administrator, shall sign the final subdivision plats submitted to the Planning Commission that have been granted final approval. In the absence of, the Directors of ~~Water and Sewer~~ **Water Management** Department or the Streets Department, **or their designees**, the ~~Assistant City Administrator of Public Works~~ **City Engineer**, City Administrator, and/or the Director of Engineering shall sign the appropriate certificates on the final subdivision plats that have been granted final approval. **The Director of the Water Management Department and/or the Director of the Streets Department may designate their signatory authority. If the Director of Water Management Department and/or the Director of the Streets Department designate their signatory authority, that director shall list his/her designee in writing and that list shall be kept on file in the Planning and Sustainability Department.**

**SECTION II.** That this Bylaws amendment shall take effect after its passage by the Franklin Municipal Planning Commission, according to Sections 10.1 and 11.1 of the FMPC Bylaws.

**ATTEST:**

**CITY OF FRANKLIN, TENNESSEE:**

By: \_\_\_\_\_  
**Catherine Powers**  
FMPC Secretary

By: \_\_\_\_\_  
**Mike Hathaway**  
FMPC Chair

PLANNING COMMISSION APPROVAL: \_\_\_\_\_