



## MEMORANDUM

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July 13, 2012

**TO:** Board of Mayor and Aldermen

**FROM:** Eric S. Stuckey, City Administrator  
Russell Truell, Assistant City Administrator / CFO  
Lisa Clayton, Parks Director  
Brian Wilcox, Purchasing Manager

**SUBJECT:** Consideration of bid award to First Place Finish, Inc. of Oak Ridge, TN in the total amount of \$55,683.59 for certain improvements to the playground adjacent to the tennis courts at Jim Warren Park and to the playground at Liberty Park for the Parks Department (Purchasing Office Procurement Solicitation No. 2012-030; to be funded in part by Tennessee Local Parks and Recreation Fund Grant; Contract No. 2012-0120)

### Purpose

The purpose of this procurement would be to purchase the supply, delivery and installation of a new safety surface for the playground adjacent to the tennis courts at Jim Warren Park, and the supply, delivery and installation of new sunshade protection for the playground at Liberty Park. The new safety surface for the Jim Warren Park playground would replace an existing mulch surface that would be removed by the Parks Department. The new sunshade protection for the Liberty Park playground would be an expansion to shade protection at that location.

### Background

The City published on June 21, 2012 a Notice to Bidders in the *Williamson Herald* for playground safety surface supply and installation at Jim Warren Park, and sunshade structure supply and installation at Liberty Park. In addition, bid documents were sent on or about the same date directly to seventeen (17) potential bidders known or thought to be interested in this solicitation. Bids from three (3) vendors were publicly opened at the bid opening held on July 10, 2012. A tabulation of the bids received for this solicitation is attached.

### Financial Impact

The apparent lowest, most responsive and responsible bid, from First Place Finish, Inc. of Oak Ridge, TN, is in the total amount of \$55,683.59 for the options offered by the bidder that are of greatest interest to the City. This bid was identified because it is the lowest bid that most closely meets or exceeds the City's intention as expressed and implied by the City's specifications as well as the instructions, terms and conditions pertaining to this procurement solicitation.

This project is to be funded in part by a State of Tennessee Local Parks and Recreation Fund (LPRF) grant. LPRF grants provide state funding for the purchase of land for parks, natural areas, greenways, and the purchase of land for recreational facilities. Funds also may be used for trail development and capital projects in parks, natural areas and greenways. In 2010, the Franklin Parks Department received a grant award in the amount of \$65,000 for three projects:

- refurbishment of eight (8) tennis courts at Jim Warren Park (\$15,000);
- safety surfacing for an existing playground at Jim Warren Park (\$37,500); and
- shade protection at Liberty Park (\$12,500).



LPRF grants require a 50% local match. The matching funds requirement for these three projects is to be met by a combination of monetary funds from the City budget and in-kind labor supplied by the City's Parks Department. Parks crews will be removing the existing Jim Warren Park tennis court fencing as well as the existing mulch surface material at the Jim Warren Park playground.

Below is a breakdown of how these projects would be funded:

Description	Value of project to be completed by contractor	Grant amount budgeted	Local funds to be allocated to project	Estimated total value of project	Minimum value of project to be completed by in-kind labor supplied by grantee
Refurbish approx. 8 tennis courts at Jim Warren Park	\$75,550.00	\$15,000.00	\$60,550.00	\$100,000.00	\$24,450.00 (for removal of existing fencing)
Add safety surface to playground at Jim Warren Park	\$50,673.89	\$37,500.00	\$13,173.89	\$75,000.00	\$24,326.11 (for removal of existing surface)
Install shade protection at Liberty Park	\$5,009.70	\$12,500.00	\$0.00	\$5,009.70	\$0.00
<b>Totals:</b>	<b>\$131,229.59</b>	<b>\$65,000.00</b>	<b>\$73,723.89</b>	<b>\$180,009.70</b>	<b>\$48,776.11</b>

The Parks Department budget for fiscal year 2012 allocated \$45,000.00 out of the General Fund for the Jim Warren Park tennis court refurbishment project. As that project has only now been bid, these funds were not spent. Staff recommends that \$73,723.89 be appropriated (by budget amendment) for the combination of these three projects in fiscal year 2013.

**Options**

In accordance with the bid documents, the City reserves the right to reject any and all bids.

**Recommendation**

Staff recommends that the City accept the apparent lowest best bid, from First Place Finish, Inc. of Oak Ridge, TN, in the total amount of \$55,683.59 for the options offered by the bidder that are of greatest interest to the City. Purchasing Manager Brian Wilcox is of the opinion that the prepared specifications as distributed allowed for competition among multiple vendors, and that the staff recommendation appears to be made in a fair and impartial manner based upon the bids received.

**Tabulation of Bids\***

<b>Purchasing Office Solicitation No.:</b>		<b>2012-030 (improvements to playground facilities at Jim Warren Park and Liberty Park)</b>						
<b>Job No. 1:</b>		<b>supply, deliver and install a new safety surface at Jim Warren Park playground</b>						
<b>Job No. 2:</b>		<b>supply, deliver and install new sunshade protection at Liberty Park playground</b>						
<b>Notice to Bidders published in the Williamson Herald on:</b>		6/21/12						
<b>Number of vendors that were notified of / that responded to this solicitation for bids:</b>		17 / 3						
<b>Date and time bids due and publicly opened:</b>		7/10/12 2:00 PM						
<b>Present at opening of bids:</b>		Lisa Clayton and Kevin Lindsey of the City of Franklin Parks Department; and Martha Garland and Brian Wilcox of the City of Franklin Purchasing Office						
<b>Target meeting of BOMA at which recommendation will be considered:</b>		7/24/12						
<b>Bids received from:</b>		<b>Job No. / Option No.:</b>	<b>Description:</b>	<b>Total bid price, including supply, delivery and installation:</b>	<b>Does the bid MOES<sup>1</sup>? / If not, how many exceptions do not MOES<sup>1</sup>?</b>	<b>Delivery terms / payment terms:</b>	<b>Estimated time of delivery after receipt of order:</b>	<b>including pricing is valid and may be accepted through:</b>
Custom Recreation, Inc. 132A Commerce Dr. Hendersonville, TN 37075 Dustin Daniels, VP Sales 615/969-1206 customrecreation@gmail.com		1 / 1	Vitriturf poured-in-place	\$62,090.00	No / 2 (installer not member of IPEMA; installer not member of NPCAD) City notes bidder acknowledged receiving Addendum No. 1 but did not use revised CoF Specifications and revised CoF Bid Submittal Form	FOB destination, freight prepaid / net 30 days	58-65 days	9/30/2012
		1 / 2	Xgrass 50-oz. Superlawn MS Pro	\$66,161.00				
		1 / 3	X-Grass 80-oz. Luxury Pro	\$70,750.00				
		1 / 4	Little Tikes Commercial Kid Tiles	\$111,320.00				
		2 / 1	(1) Little Tikes Commercial 40'x40' shade structure	\$23,992.00				
		2 / 2	(2) Little Tikes Commercial 18'x18' Shade Toppers	\$22,994.00				
		2 / 3	(2) Little Tikes Commercial 18'x18' Shade Toppers & (1) 25'x25' shade structure	\$36,993.00				
First Place Finish, Inc. 733 Emory Valley Rd. Oak Ridge, TN 37830 Laurel Patrick, CEO / President 865/705-1300 lpatrick@firstplacefinish.us		1 / 1	Surface America poured in place	\$50,673.89	Bidder takes no exceptions; however, City notes that bid shade structures for Job No. 2 do not meet or exceed specified area	FOB destination, freight prepaid / net 30 days	15 days	9/1/2012
		1 / 2	Discover Grass synthetic grass with 12" base	\$50,778.16				
		1 / 3	Discover Grass synthetic grass with 18" base	\$53,092.71				
		2 / 1	Sun Ports single-post pyramid shade, 12' x 12'	\$2,928.20				
		2 / 2	(3) Superior Shade bench shades, 7' x 6.5'	\$5,009.70				

<sup>1</sup>MOES indicates "meet(s) or exceed(s) specifications"

\*Shaded bid is apparent lowest best bid

**Tabulation of Bids \***

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<b>Number of vendors that were notified of that responded to this solicitation for bids:</b>	<b>17 / 3</b>
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<b>Target meeting of BOMA at which recommendation will be considered:</b>	<b>7/24/12</b>

<b>Bids received from:</b>	<b>Job No. / Option No.:</b>	<b>Description:</b>	<b>Total bid price, including supply, delivery and installation:</b>	<b>Does the bid MOES<sup>1</sup>? / If not, how many exceptions do not MOES<sup>1</sup>?</b>	<b>Delivery terms / payment terms:</b>	<b>Estimated time of delivery after receipt of order:</b>	<b>including pricing is valid and may be accepted through:</b>
Kidz Zone Play Systems 7822 Manchester Pike Murfreesboro, TN 37127 Jeff Johnson, Representative 615/217-3334 jeffj@kzplay.com	1 / 1	3" deep poured-in-place, 100% color, incl. up to 15" deep gravel sub-base	\$72,501.00	No / 3 (no 3D digital rendering for Job No. 2; bid only one option for Job No. 2; bid shade structure for Job No. 2 does not meet or exceed specified area)	FOB destination, freight prepaid / net 30 days	30-45 days	9/10/2012
	1 / 2	Foreverlawn Playground Discovery Grass, incl. up to 15" deep gravel sub-base	\$77,114.70				
	1 / 3	3" deep poured-in-place, 50% color, incl. up to 15" deep gravel sub-base	\$68,107.00				
	1 / 4	57% 3" deep poured-in-place, 100% color, 43% Foreverlawn Playground Discovery Grass, incl. up to 15" deep gravel sub-base	\$77,779.00				
	1 / 5	57% 3" deep poured-in-place, 50% color, 43% Foreverlawn Playground Discovery Grass, incl. up to 15" deep gravel sub-base	\$75,270.00				
	2 / 1	Custom-designed sunshade, installed, incl. freight & removal of existing roof on play structure	\$22,550.00				

<sup>1</sup>MOES indicates "meet(s) or exceed(s) specifications"

\*Shaded bid is apparent lowest best bid