



## MEMORANDUM

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TO:

Board Of Mayor and Aldermen

FROM:

Eric Stuckey, City Administrator

DATE:

January 12, 2010

RE:

Items approved by City Administrator and Mayor Schroer

On behalf of the Board of Mayor and Aldermen

Through the authority granted by the Board of Mayor and Aldermen, the following items of action were approved by Mayor Schroer and myself on your behalf:

- Approval was given to add additional electrical and data connections based on office reconfigurations and staff taking into mind future expansion and furniture usage.
- Approval was given to make a change of color after original selection was made and partially installed and selection was decided that the one color was too much in central area.