



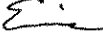
HISTORIC
FRANKLIN
TENNESSEE

ITEM #5
WRKS 05/22/2012

MEMORANDUM

May 10, 2012

TO: Board of Mayor and Aldermen

FROM: Eric Stuckey, City Administrator 
Special Events Advisory Team

SUBJECT: Harpeth River Ride/Bicycle Ride Event Application

Purpose

The purpose of this memo is to outline recommendations for approval of the Harpeth River Ride Event application.

Background

The Harpeth River Ride is an annual event organized by the Harpeth Bicycle Club. The event is hosted by Nissan and will begin and end at their corporate headquarters on June 2nd. There will be a mass start at 7 a.m. with cyclists returning to Nissan intermittently throughout the day. Event time is 7 a.m. – 4:30 p.m.; estimated attendance is 1,500.

Recommendations

Staff recommends approval of the event application with the following recommendations:

- Applicant will provide a \$1,000 refundable damage deposit to City prior to event.
- Applicant will provide a Good Neighbor letter which will be distributed to affected neighborhoods.
- **Risk Management:**
 - Applicant will provide certificate of insurance naming the City as additional insured.
- **Police Department:**
 - Applicant will hire fourteen (14) Franklin Police Officers to provide traffic control.
 - Applicant will work with Williamson County Sheriff's Office for traffic control in areas outside of the City limits of Franklin.
- **Fire Department:**
 - Franklin Fire/WCEMS bike medic team will be present at event.
 - Contact Franklin Fire Department for Tent and event inspections.
- **Solid Waste Department:**
 - Department will coordinate with applicant for clean-up at the main event held at Nissan.
- Streets Department
 - Applicant must use biodegradable markings on street (nothing permanent)

OFFICE USE ONLY:
Permit No:

received
4-4-12



CITY OF FRANKLIN EVENT PERMIT APPLICATION

*Application is Due 90 Days Prior to Scheduled Event.
Please read application carefully and fully complete each section.
A non-refundable application fee of \$100 is due at time of filing.*

Note: Filing this application does not guarantee that your request will be granted.

Please check all that apply:

<input checked="" type="checkbox"/> street closure	<input type="checkbox"/> parade
<input checked="" type="checkbox"/> other special event	<input type="checkbox"/> beer served (<i>separate permit required</i>)

Please supply the following information. For additional space, use separate sheets of paper and attach to the application.

1) Location requested (if Temporary Street Closure only, list major roads to be closed):

____ Aspen Grove Park ____ Liberty Park ____ Eastern Flank BattleField Park
____ Fieldstone Farms ____ Pinkerton Park
____ Jim Warren Park ____ Harlinsdale Farm Other: Nissan Corporate Headquarters

2) Name/purpose of event: Harpeth River Ride (Bicycle Ride)

3) Date or dates of event: Saturday, June 2nd

4) Time of Event: 7:00 am (ride start time) to 4:30 pm

5) Time of Street Closure (if applicable): 7:00-7:15 am Carothers & Cool Springs

Set-Up Date/Time: _____ **Tear-down Date/Time:** _____

*Note: Two (2) hours will be added before set-up time and two hours (2) will be added after tear-down to allow time for clean-up. Event is responsible for payment of Franklin Police Officers during this time. Read Additional Requirements section for more information.

6) Name of Applicant and Organization Requesting Permit:

Harpeth Bicycle Club/Mike Willman Event Coordinator

a) Address: 608 German Lane, Franklin, TN 37067

b) Phone: 615-579-8587 **c) Cell:** 615-579-8587 **d) Fax:** _____

e) E-mail address: mikewillman@comcast.net

7) Person in charge on day of event: Mike Willman-Event Coordinator

Cell: 615-579-8587 **E-mail address:** mikewillman@comcast.net



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8) Name and Cell Number of at least two others available on day of event:

Name: Fredia Barry/President Cell: 615-969-2081 E-mail address: fkbarry@att.net

Name: Ed Attril/Treasurer Cell: 615-429-0411 E-mail address: edattr@aol.com

9) DETAILED description of event (use additional sheets):

See Attachment #1 Harpeth River Ride Event Brochure

Event Website: www.harpethriverride.com

10) **ENCLOSE A DETAILED MAP** of event site, detailing any temporary or permanent structures, street closures, parking, etc. If applicable, list the location, blocks, streets, and/or intersections in which such event will occur. **For large-scale events, map should be obtained from the City's GIS division. See Attachment#2**

11) An estimated number of participants and an estimated number of attendees expected to attend during the course of the event:

1,500 participants and 200 volunteers

12) Please **attach a list** containing the names, addresses, and phone numbers of the Chairperson of the organization and all other persons involved in the management or control of organization and/or committee. **See Attachment#3**

13) Is your organization based in Williamson County? Circle Yes or No
(if no, please state where: _____)

14) Is your organization authorized to do business in Tennessee? Circle Yes or No

15) Is your organization a tax-exempt organization as described by the Internal Revenue Code Section 501(c)(3) or a not-for-profit organization? Circle Yes or No. If yes, please attach copy of IRS tax exemption letter providing proof of status. **See Attachment#4**

16) Will you charge an admission/participation fee (including vendors)? If yes, please specify how much per person/vendor. \$45/early registration through May 15 \$55/after May 15

17) Will any charity, gratuity, or offers be solicited or accepted during the event? Circle Yes or No.

18) Is this event a fundraiser? Circle Yes or No. If yes, what organization will be benefactor of event? What percentage of funds will they receive? The ride supports adaptive athlete cycling programs including the United States Association of Blind Athletes/Tennessee Association of Blind Athletes Distribution of funds and amounts are determined post-ride by Harpeth Bicycle Club Board Members.

19) Will parking in the area of the event need to be restricted or prohibited? Circle Yes or No



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- 20) Will any sound amplification equipment be used during the event? Circle Yes or No. If no, please skip to Question #22.
- 21) For what purpose will sound amplification be used (i.e. announcements, entertainment, etc.)?
Announcements and background music
- 22) What type of sound amplification will be provided (DJ, Band, etc.)? Please list all that apply.
Event Announcer
- 23) During what time period is sound amplification requested? 6:00 am to 3:00 pm
- 24) If for entertainment, give details of entertainment being provided (i.e. number of musicians, type of music, amp wattage, etc.). TBD Live music Friday afternoon at Nissan Headquarters
- 25) Will any stages, ~~amusement attractions, or amusement rides, including inflatables~~, be erected for the event? Circle Yes or No. If yes, Applicant must give specific details as to the location and type of games/activities, i.e. inflatables, Horseshoes, relay races, etc. along with the name of the company providing the stages and/or activities. **Applicant must also include a copy of that company's insurance certificate indicating coverage and listing the City of Franklin as additional insured.** ***For stages, tents, inflatables, etc. constructed on site prior to the event, that date must be included on Certificate of Insurance provided to the City of Franklin. Stages MUST be removed from site at end of event. ***Rented inflatables/interactives that are set-up and manned by applicant must be included specifically in applicant's Certificate of Insurance.
See Attachment#5
- 26) What, if any, vendors will be present at event? (i.e medical related, shirts, arts, etc.) **Please provide detailed list.** Use additional sheets. **See Attachment#6**
- 27) Will food, beverages, or merchandise be sold or given away? Circle Yes or No. If yes, clean-up is required. Please provide name of clean-up provider, contact, and phone number of person on-site during event. See Question #28.
Karla McVey: Courtyard Coordinator (615)-614-5004
- 28) Events under 200 participants require a \$250 refundable security deposit at the time of approval. For events over 200, a \$1000 security deposit is required upon approval. If clean-up is not done properly, the organization requesting the permit will be fined (See Attachment A). Applicant's event coordinator or representative and a City of Franklin representative will conduct a Pre-Event meeting prior to event date for Pre-Event Check List Site Review. *At the end of the event, a Post-Event Check List shall be completed by the Applicant's event coordinator, or representative, and a City of Franklin representative to re-assess the site for trash and damage, and to secure with caution tape and signage (provided by event group) any tents left for removal.* Damage deposit will be refunded after a satisfactory Post Event Check List has been completed and signed off on by both the City of Franklin and organization requesting event.
Event will be held on Nissan Corporate Headquarters Campus in Cool Springs

Revised January 2011



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29) ***NOTE:** Events that include deep frying cooking oil operations are required to have a grease pit on-site and contract with a grease waste hauler to handle the grease waste and removal of the grease pit. A copy of this agreement shall be filed along with this application. The primary event sponsor is required to remove all cooking grease from the site immediately after the event. Illegal dumping of cooking grease will be prosecuted. *Please read Additional Requirements section of this application for more information.*

30) Will you require a temporary water tap? Circle Yes or No. If yes, please list exact locations:

Water hydrant located to the south of main entrance meter obtained from Mallory Valley Utility District.

31) Will alcohol, beer, and/or wine be given away or sold? Circle Yes or No. If yes, a permit from the relevant board is required. *Please read Additional Requirements section of this application for more information.*

32) Will your event include tents or other temporary structures, propane use, or open flames? Circle yes or no. Events using tents of size 20 x 10 or larger require permitting from Franklin Fire Department. Safety measures must be provided on all tents, especially those set-up prior to the actual event. Tents should be taken down the date the event has ended. *Please read Additional Requirements section of this application for more information.*

33) Attach Good Neighbor Letter and Mailing List used. *Please read Additional Requirements section of this application for more information. See Attachment#8*

TITLE VI OF THE 1964 CIVIL RIGHTS ACT

"No person in the United States shall, on the ground of race, color, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance."

The City of Franklin does not discriminate based on race, color or national origin in federal or state sponsored programs, pursuant to Title VI of the Civil Rights Acts of 1964 (42 U.S.C. 2000d). For more information or to file a complaint against the City of Franklin under Title VI of the 1964 Civil Rights Act, contact the Title VI Coordinator:

Rodney Escobar
Risk Manager
City of Franklin
109 Third Avenue South
Franklin, Tennessee 37064
615.791.3277

The City of Franklin is committed to providing reasonable access and accommodations upon request for people with disabilities. Please call the Risk Management Department at (615)791-3277 for specific requests.



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**PLEASE READ ATTACHMENTS BEFORE SIGNING
APPLICATION.**

- 1) I/We agree to abide by all ordinances and regulations of the City of Franklin and all conditions placed upon the event by the City Administrator and the Board of Mayor and Aldermen.
- 2) I/We do swear or affirm that all of the information given in this application is true and complete.
- 3) I/We do hereby agree to assume the defense of and indemnify and save harmless the City, its aldermen, boards, commissions, officers, employees and agents, from all suits, actions, damages or claims to which the City may be subjected of any kind or nature whatsoever resulting from, caused by, arising out of or as a consequence of such event and the activities permitted in connection there with, and to submit a certificate of insurance prior to the event in an amount acceptable to the City Administrator.
- 4) I/We agree to provide a copy of this signed Event Application to any vendors, planners, and related parties associated with the event to ensure they are familiar with the guidelines set forth herein.
- 5) I/We understand that I/we assume the responsibility of the actions of any vendors, planners, and related parties for this event.
- 6) I/We understand that granting of Special Event Permit does not imply granting of other permit that is separately required.
- 7) The application for an event permit shall be filed not less than 90 days nor more than 364 days prior to the scheduled date of such event. Suggested filing is at least 180 days prior to scheduled event. Events should not be advertised or promoted until an event permit has been obtained from the City. Failure to file in a timely manner may result in denial of a permit.
- 8) The City reserves the right to require one or more City of Franklin police officers or other emergency personnel be present at any and all events that occur within the city limits. Please budget for this request at a rate of \$30 per hour at a minimum of two (2) hours.

BY: *Debra D. Berry, President* Date: *March 29, 2012*
 (Signature and title – must be officer of organization)

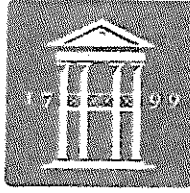
Approved by the Board of Mayor and Aldermen on _____, 20__.

 Dr. Ken Moore, Mayor

 Eric S. Stuckey, City Administrator

If you have questions concerning your request, please call 615-550-6606.

 *
 * **Return application to:** *
 * *
 * City Administrator's Office *
 * City Hall *
 * 109 Third Ave South *
 * Franklin, TN 37065 *
 * 615-791-3217 *
 * 615-790-0469 (FAX) *
 * *
 *



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FOR CITY USE ONLY				
Department		Date	Initials	Attach Any Comments
Administration				Comments: _____ Yes _____ No
Business Office				Comments: _____ Yes _____ No
Codes				Comments: _____ Yes _____ No
Engineering				Comments: _____ Yes _____ No
Finance				Comments: _____ Yes _____ No
Fire				Comments: _____ Yes _____ No
Information Technology				Comments: _____ Yes _____ No
Law				Comments: _____ Yes _____ No
Parks				Comments: _____ Yes _____ No
Planning				Comments: _____ Yes _____ No
Police				Comments: _____ Yes _____ No
Risk Manager				Comments: _____ Yes _____ No
Solid Waste				Comments: _____ Yes _____ No
Streets				Comments: _____ Yes _____ No
Water/Wastewater				Comments: _____ Yes _____ No

2012



Attachment #1

**Event Description
Tri-fold Brochure**

**Event Website
www.harpethriverride.com**

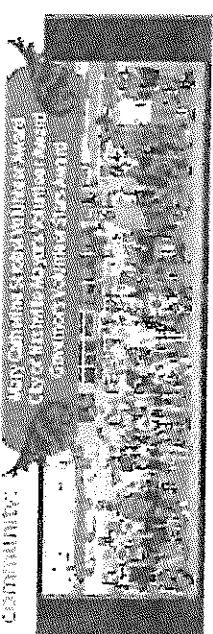
Adaptive Athletes

The Harpeth River Ride benefits adaptive athlete cycling programs. As we all know, cycling helps to improve the quality of life... and for people with disabilities that is certainly the case.

The Harpeth Bicycle Club's adaptive athlete cycling program works to make a difference in people's lives and has recently been recognized for its service to the community.



Adaptive Pick-up Ceremony at the Harpeth River Ride



City Councilman Steven J. Miller Award City of Nashville Adaptive Athlete Cycling Group's Adaptive Athlete Cycling

Cycling with the Pro's

A few of the elite team RadioShack Nissan Trek professional cycling team will be at this year's ride to help the adaptive athletes lead out the ride.

Who will be here this year? We are not sure... but the team is loaded with world class cycling talent and who ever is able to attend the Harpeth Bicycle Club appreciates their help in making the Harpeth River Ride one of the premier cycling events in the Southeast region.



Lower End of the Trek race is an adaptive athlete (not named) (2011)



Upper End of the Trek race is a professional cyclist (not named) (2011)

Ride Details

Where
Nissan Americas Building
One Nissan Way
Franklin, Tennessee

Saturday Start Schedule

- 5:30am** Packet Pick-up Opens
- 6:45am** Pre-ride Ceremony
- 7:00am** All Routes Depart

What's Included

- Lunch
- T-Shirt
- Timing Chip
- Bike Expo
- SAG & Medical Support
- Fabulous Rest Stops
- Souvenir Ride Medal

What Does it Cost

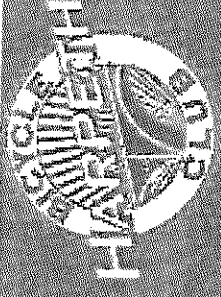
\$45*

Early Registration \$55

*Includes all the above mentioned items

How To Register

harpethriverride.com



HARPETH RIVER RIDE

Supporting Adaptive Athlete Cycling

SATURDAY
June 2nd

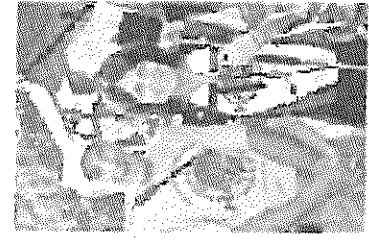
Harpeth River Ride is Powered by

NISSAN

harpethriverride.com

HARPETH RIVER RIDE

The Fun Starts Friday!



Early Packet Pick-up
 Avoid the Saturday morning rush and come Friday afternoon to pick up your registration packet.

Bike Expo

From 8:00am-12:00pm, visit the Bike Expo for great deals and lots of helpful information.

Adaptive Athlete Welcome

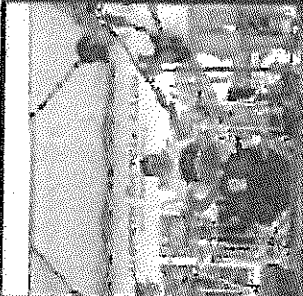
Join us at 10:00am for an adaptive athlete welcome to the event and

Smile...we know it's fun!

Let us know how you do this, just happen! in the past year, The Harpeth River Ride has become a major fundraiser for us. The items that include swag, home baked goodies made by the members.



Saturday you will find our best swag and home baked goodies for fun in everything they do!



Enjoy the scenic Harpeth River

Event Schedule

Friday - June 1st

- 3:00 pm: Rider Packet Pick-up Opens
- 4:00 pm: Bike Expo Opens
- 4:30 pm: Live Music
- 6:15 pm: Welcome Adaptive Athletes
- 7:30 pm: Nissan Courtyard Closes

Saturday - June 2nd

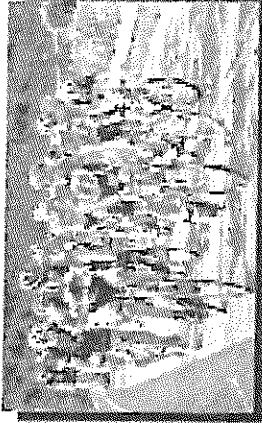
- 5:30 am: Packet Pick-up Opens
- 6:45 am: Welcome Ceremony
- 7:00 am: Ride Start (all routes)
- 10:00 am: Bike Expo Opens
- 10:30 am-3:30 pm: Lunch

The Routes

- 100 Miles: Highway 70B Light
- 62 Miles: Crockett Historic
- 44 Miles: Weaver & Seibert
- 20 Miles: Wolf Lake & Overlook

Recommended Ride Level

- Expert/Advanced
- Advanced/Intermediate
- Intermediate/Casual
- Beginner/Casual



Harpeth River Riders TOUP and no more

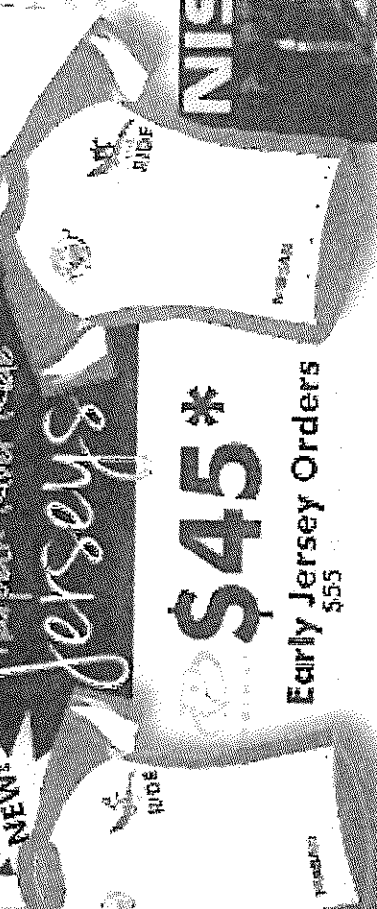


Photo: HarpethRiverRiders.com

to help with the volunteer staff of Harpeth River Riders and members of RadioShack Nissan Trek.

The 100 and 62 mile routes will go through Historic Crockett County and the 44 and 20 mile routes will be in the Wolf Lake area of the Harpeth River in Williamson County.

NEW! Harpeth River Ride Jerseys



\$45*

Early Jersey Orders \$55

harpethriverride.com



NISSAN powers the Harpeth River Ride

Vanderbilt Bone & Joint

BRU. STERS

gran fondo

Bianchi Publix.



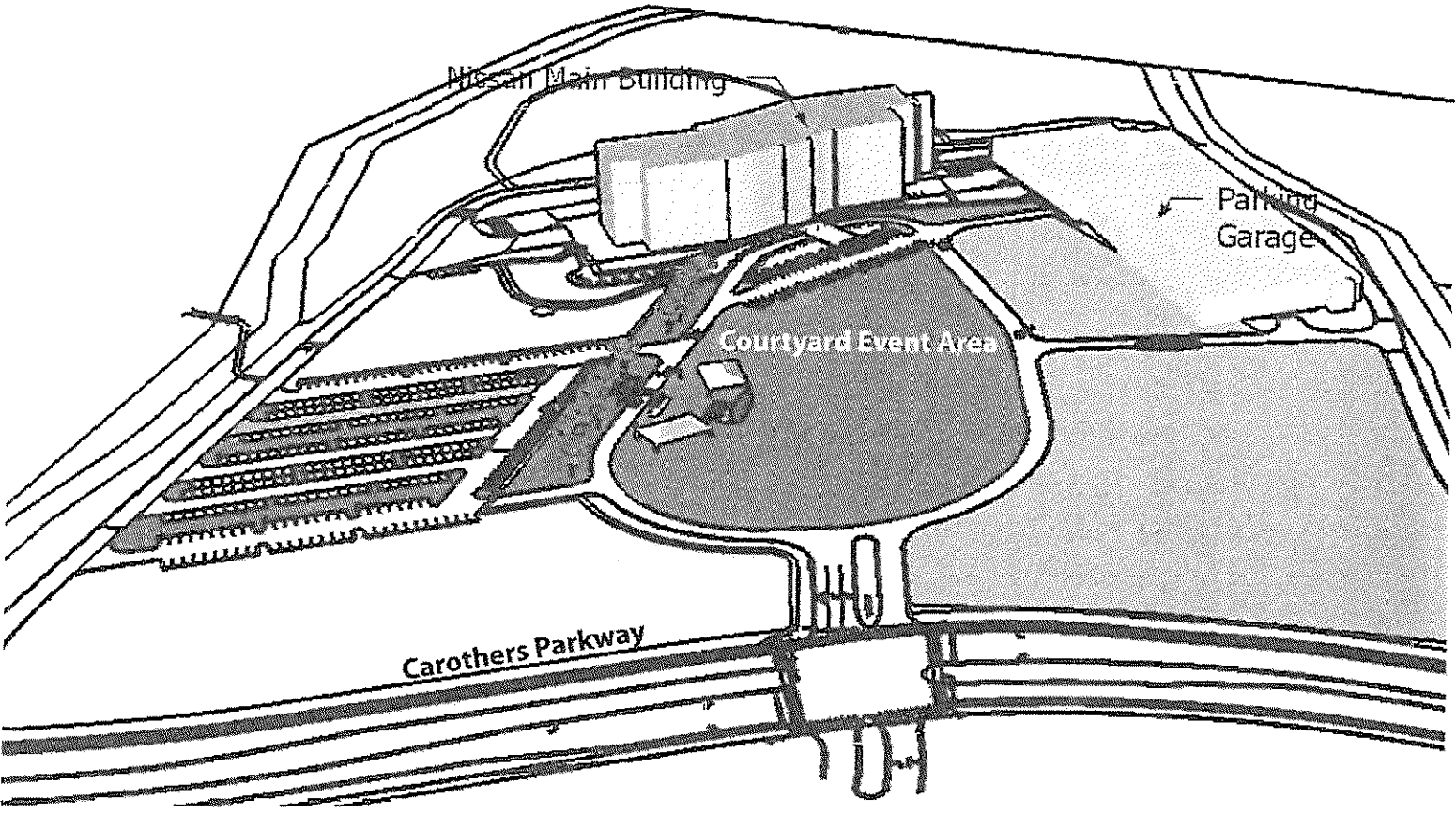
Williamson

SAVING JOINTS REPLACING INFLUENZA



Attachment #2

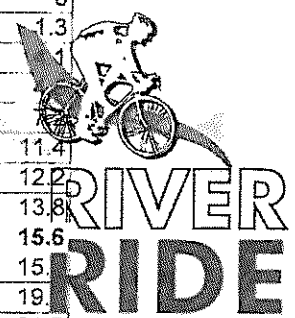
General Site Plan at Nissan Campus



Attachment #2-100 Mile Route

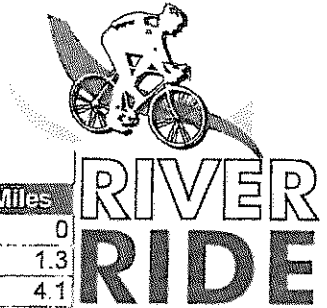
CENTURY ROUTE

2012



Direction	Miles B4 Turn	Cumulative Miles
From Nissan, turn right on Carothers Pkwy	1.3	0
Turn right on Liberty Pike (44- and 21-mile routes go left)	2.8	1.3
Turn left on Franklin Rd	0.4	1
Continue onto Main St	2.7	
Continue onto Carters Creek Pike	4.2	
Bear right onto Bear Creek Rd (metric bears left)	0.8	11.4
Turn right on Bailey Rd	1.6	12.2
Turn left to stay on Bailey Rd	1.8	13.8
ROLLING REST STOP - LEIPER'S FORK MARKET	0	15.6
Leaving rest stop, turn right (SW) on Leiper's Creek Rd	3.7	15
Turn left on Robinson Rd	2.4	19
Robinson Rd becomes Johnson Hollow Rd	2.4	21.7
Turn right on Carter's Creek Pike (rejoin metric)	0.3	24.1
Bear left onto Pope's Chapel Rd	1.2	24.4
Turn left on Evergreen Rd	3.2	25.6
Turn right on Thompson's Station Rd	2.1	28.8
Cross Columbia Pike	0.1	30.9
REST STOP - THOMPSON STATION BAPTIST CHURCH	0	31
Leaving church, continue east on Thompson Station Rd E	3.6	31
Turn left on Lewisburg Pike	0.1	34.6
Turn right on Bethesda Rd	4.1	34.7
(At Store) Continue straight onto Comstock Rd	0.3	38.8
Bear right onto Comstock Rd (metric bears left)	3.6	39.1
Turn left on Flat Creek Rd	3	42.7
Turn left on Giles Hill Rd - rest stop on left	0.1	45.7
ROLLING REST STOP - FLAT CREEK COMMUNITY PARK	0	45.7
Leaving rest stop, turn left on Giles Hill Rd	0.8	45.7
Turn left on Choctaw Rd	2.2	46.5
Turn right on Cross Keys Rd	1	48.7
Turn right on Pulltight Hill Rd (rejoin metric)	2.1	49.7
Turn right on Arno Allisona Rd	2.7	51.8
Turn left on Horton Hwy	0.5	54.5
Turn left on Owen Hill Rd (metric continues straight)	3	55
Turn right on Pinkston	0.6	58
Turn right on Arno-College Grove Rd	2.4	58.6
REST STOP - COLLEGE GROVE ELEMENTARY SCHOOL	0	61
Leaving school, continue east on Arno-College Grove	0.3	61
Cross Horton Hwy onto Bellenfant Rd	0.8	61.3
Bellenfant Rd becomes College Grove Rd	0.7	62.1
Turn right on US-41 Alt - Busy - Stay on Shoulder	0.7	62.8
Turn left on Rocky Glade Rd	1.2	63.5
Turn right on Shoemaker Rd	1.6	64.7
Turn left on Swamp Rd	1	66.3
Turn left on Little Rock Rd	1.3	67.3
Turn left on Taylor Lane	1.2	68.6
Turn right on Rocky Glade Rd	1.6	69.8
Bear left onto Old Jackson Ridge Rd	1	71.4
Turn left on S Windrow Rd	0.1	72.4
Bear right back onto Old Jackson Ridge Rd	1.4	72.5
Turn left on Snail Shell Cave Rd	2.5	73.9
Continue straight onto S Windrow Rd	0.2	76.4
Turn left on Patterson Rd	3.8	76.6
Turn left to stay on Patterson Rd - rest stop on left	0.1	80.4
ROLLING REST STOP - PATTERSON BAPTIST CHURCH	0	80.5
Leaving church, continue west on Patterson Rd	3.6	80.5
Turn right on Horton Hwy - BUSY	0.1	84.1
Turn left on Patton Rd	2	84.2
Turn left on Cox Rd	0.6	86.2
Turn right on McDaniel Rd	2.8	86.8
Cross Arno Rd - continue on Meeks Rd	1.8	89.6
Cross Peytonsville-Trinity Rd - continue on Crowder Rd	0.8	91.4

Attachment #2-62 Mile Route



METRIC ROUTE

Direction	Miles B4 Turn	Cumulative Miles
From Nissan, turn right on Carothers Pkwy	1.3	0
Turn right on Liberty Pike (44- and 21-mile routes go left)	2.8	1.3
Turn left on Franklin Rd	0.4	4.1
Continue onto Main St	2.7	4.5
Continue onto Carters Creek Pike	4.2	7.2
Continue left on Carter's Creek Pike (century turns left)	4.3	11.4
Bear left onto Pope's Chapel Rd (century rejoins)	1.2	15.7
Turn left on Evergreen Rd	3.2	16.9
Turn right on Thompson's Station Rd	2.1	20.1
Cross Columbia Pike	0.1	22.2
REST STOP - THOMPSON STATION BAPTIST CHURCH	0	22.3
Leaving church, continue east on Thompson Station Rd E	3.6	22.3
Turn left on Lewisburg Pike	0.1	25.9
Turn right on Bethesda Rd	4.1	26
(At Store) Continue straight onto Comstock Rd	0.3	30.1
Bear left on Cross Keys Rd (century bears right)	3.6	30.4
Turn left on Pullfight Hill Rd (century rejoins)	2.1	34
Turn right on Arno Allisona Rd	2.7	36.1
Turn left on Horton Hwy	0.5	38.8
Continue straight on Horton Hwy (century turns left)	2.2	39.3
Turn left on Arno-College Grove Rd	0.3	41.5
REST STOP - COLLEGE GROVE ELEMENTARY	0	41.8
Leaving rest stop, continue west on College Grove Rd	0.5	41.8
Turn right on Eudailey-Covington Rd	4.5	42.3
Turn left on Arno Rd	2.5	46.8
Turn right on Bethesda-Arno Rd	1.2	49.3
Turn right on Cool Springs Rd - climb one mile ahead	1.9	50.5
Cross under Hwy 840 - now on Peytonsville-Trinity Rd	2.2	52.4
Turn left on Crowder Rd - REJOIN ALL ROUTES	0.8	54.6
Turn right on Gosey Hill Rd	1.4	55.4
Turn left on Arno Rd	1.2	56.8
Turn left on S Carothers Rd	0.5	58
REST STOP - Trinity Baptist Church of Franklin	0	58.5
Leaving rest stop, continue on S. Carothers Rd	3.5	58.5
Cross Hwy 96 - continue on S Carothers Pkwy	2	62
Turn left into NISSAN - END OF RIDE	0	64

2012



Attachment #2-44 Mile Route

Direction	Miles B4 Turn	Cumulative Miles
From Nissan, turn right on Carothers Pkwy	1.3	0
Turn left on Liberty Pike (century and metric go right)	0.9	1.3
Continue straight through first roundabout	0.5	2.2
Turn right onto Oxford Glen Dr in second roundabout	0.5	2.7
Turn left on Clovercroft Rd	1.5	3.2
Turn right on Wilson Pike	1.8	4.7
Turn right on Trinity Rd	0.8	6.5
REST STOP - Clayborne Tabernacle Missionary Baptist Church	0	7.3
Leaving rest stop continue on Trinity Rd	3.2	7.3
Cross Arno Rd - becomes Peytonsville-Trinity Rd	1	10.5
Turn left on Meeks Rd (22-Mile Route turns right)	1.8	11.5
Cross Arno Rd - becomes McDaniel Rd	2.8	13.3
Turn right on Cox Rd	2.6	16.1
Turn right on Horton Hwy	0.5	18.7
Bear right at top of hill to stay on Horton Hwy	1.7	19.2
Turn right on Arno-College Grove Rd	0.5	20.9
REST STOP - COLLEGE GROVE ELEMENTARY	0	21.4
Leaving rest stop, continue west on College Grove Rd	0.5	21.4
Turn right on Eudailey-Covington Rd	4.5	21.9
Turn left on Arno Rd	2.5	26.4
Turn right on Bethesda-Arno Rd	1.2	28.9
Turn right on Cool Springs Rd - climb one mile ahead	1.9	30.1
Cross under Hwy 840 - now on Peytonsville-Trinity Rd	2.2	32
Turn left on Crowder Rd - REJOIN ALL ROUTES	0.8	34.2
Turn right on Gosey Hill Rd	1.4	35
Turn left on Arno Rd	1.2	36.4
Turn left on S Carothers Rd	0.5	37.6
REST STOP - Trinity Baptist Church of Franklin	0	38.1
Leaving rest stop, continue on S. Carothers Rd	3.5	38.1
Cross Hwy 96 - continue on S Carothers Pkwy	2	41.6
Turn left into NISSAN - END OF RIDE	0	43.6



HISTORIC
FRANKLIN
TENNESSEE

HARPETH RIVER BIKE RIDE 44 MILE

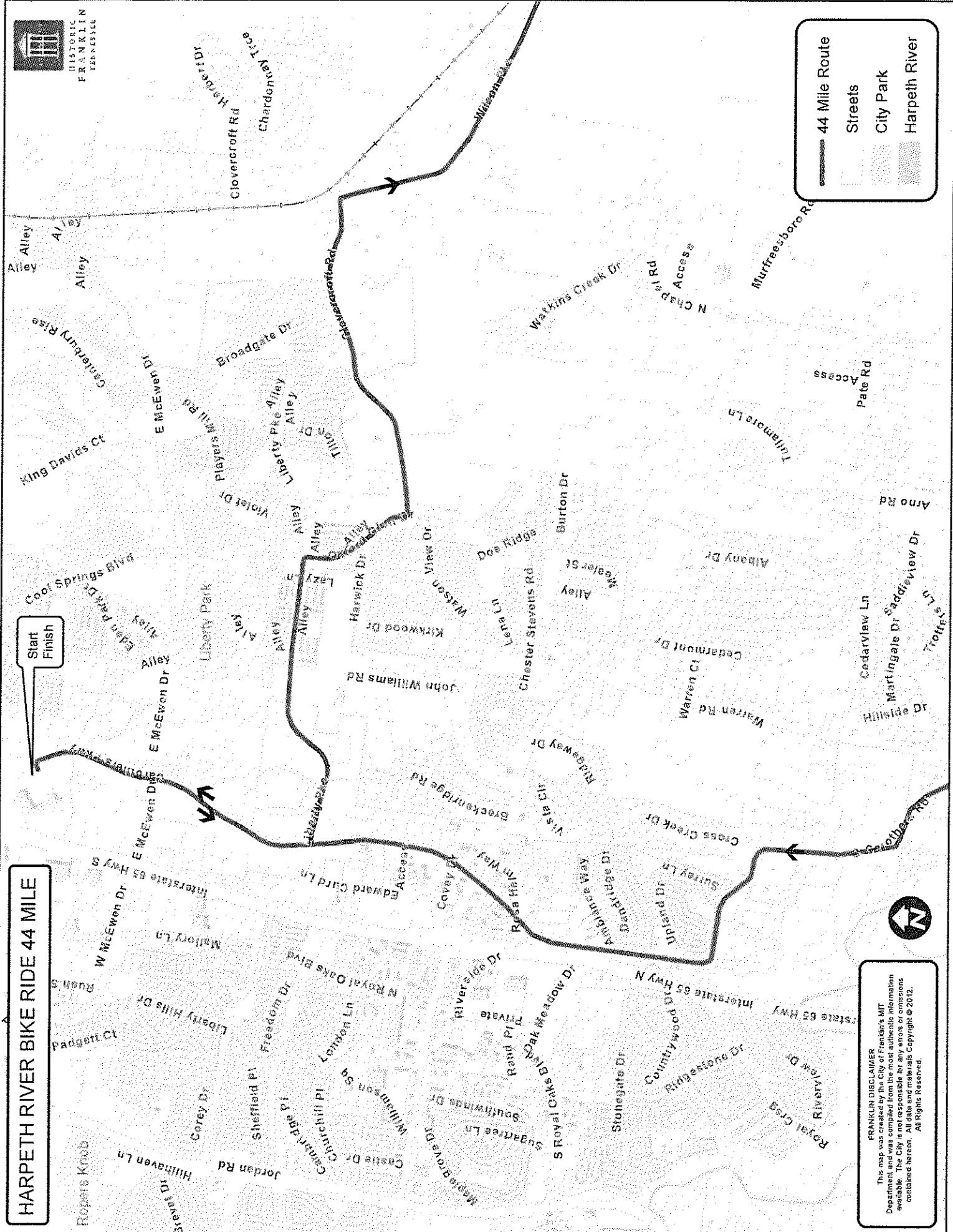
Start
Finish

44 Mile Route

Streets

City Park

Harpeth River



FRANKLIN DISCLAIMER
This map was created by the City of Franklin's MIT Department and was compiled from the most authentic information available. The City is not responsible for any errors or omissions contained herein. All data and materials Copyright © 2012. All Rights Reserved.



Attachment #2-24 Mile Route

Direction	Miles B4 Turn	Cumulative Miles
From Nissan, turn right on Carothers Pkwy	1.3	0
Turn left on Liberty Pike (century and metric go right)	0.9	1.3
Continue straight through first roundabout	0.5	2.2
Turn right onto Oxford Glen Dr in second roundabout	0.5	2.7
Turn left on Clovercroft Rd	1.5	3.2
Turn right on Wilson Pike	1.8	4.7
Turn right on Trinity Rd	0.8	6.5
REST STOP - Clayborne Tabernacle Missionary Baptist Church	0	7.3
Leaving rest stop continue on Trinity Rd	3.2	7.3
Cross Arno Rd - becomes Peytonsville-Trinity Rd	1	10.5
Turn right on Crowder Rd (44-Mile Route Turns LEFT)	0.8	11.5
Turn right on Gosey Hill Rd	1.4	12.3
Turn left on Arno Rd	1.2	13.7
Turn left on S Carothers Rd	0.5	14.9
REST STOP - Trinity Baptist Church of Franklin	0	15.4
Leaving rest stop, continue on S. Carothers Rd	3.5	15.4
Cross Hwy 96 - continue on S Carothers Pkwy	2	18.9
Turn left into NISSAN - END OF RIDE	0	20.9

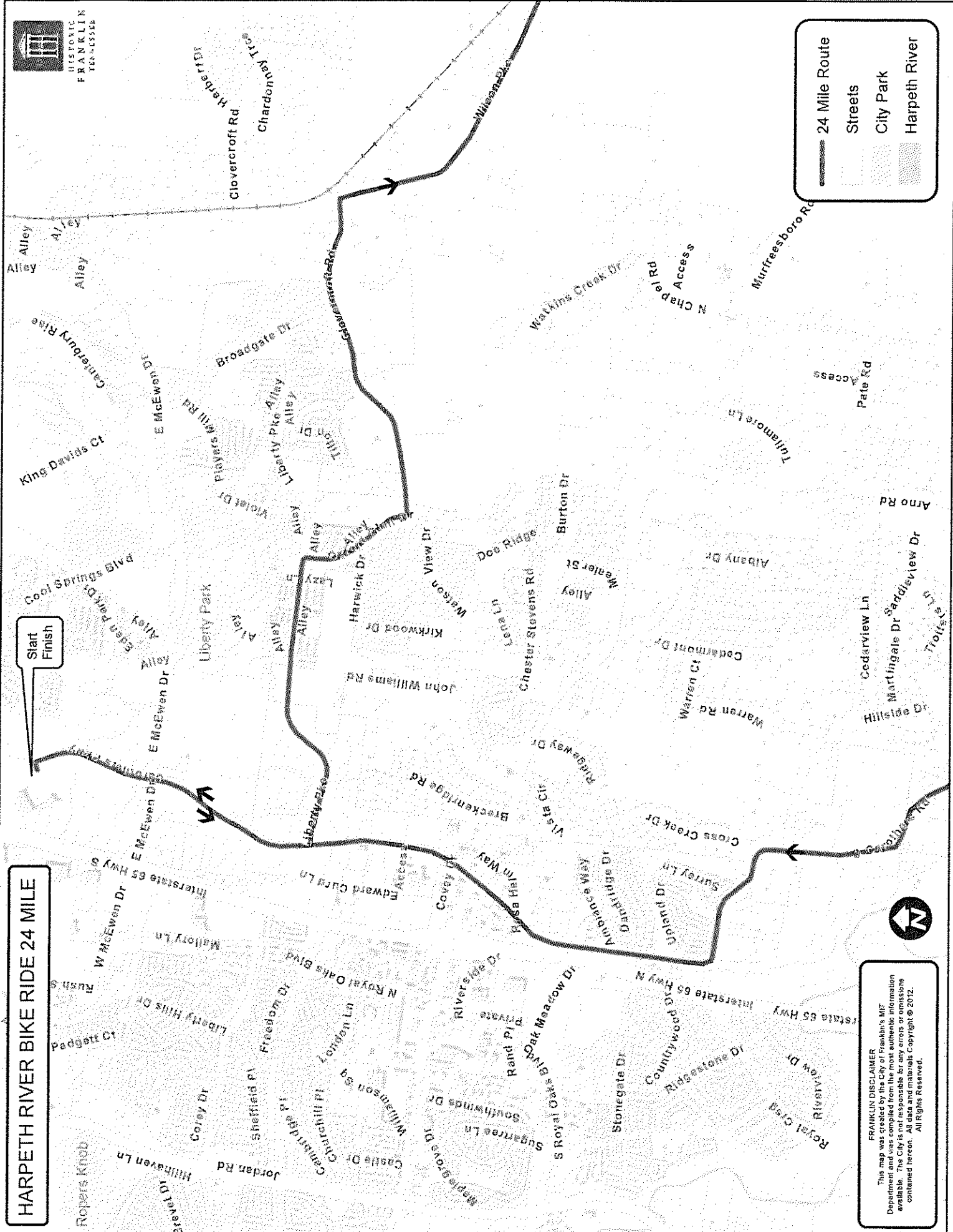


HISTORIC
FRANKLIN
TENNESSEE

HARPETH RIVER BIKE RIDE 24 MILE

Start
Finish

24 Mile Route
Streets
City Park
Harpeth River



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Attachment #3

Organization Committee

	Name	Leadership Role	Phone	Email
1	Mike Willman	Event Coordinator	615-579-8587	mikewillman@comcast.net
2	Frieda Barry	Marketing Coordinator	615-969-2081	fkbarry@att.net
3	Gregg Hodges	Website/Tech Coordinator	615-807-0077	gregg@studiovip.com
4	Tony Saunders	Legal Coordinator	615-251-6670	TSaunders@wyattfirm.com
5	Dr. Tom Bartlett	Medical Advisor	615-269-4545	tgbartlett@gmail.com
6	Andy Goodson	Registration Coordinator	615-974-5050	agoodson@gmail.com
7	Patty Willman	Rest Stop Coordinator	615-579-8272	pattywillman@comcast.net
8	Greg Turner	SAG Coordinator	615-604-1474	gturner45@att.net
9	Alice Forester	Volunteer Coordinator	615-294-5014	forresteralice@hotmail.com
10	Karla McVey	Home Base Coordinator	615-423-0229	k.mcvey@comcast.net
11	Kevin Bullock	Adaptive Athlete Coordinator	615-618-6437	bullocks@comcast.net
12	Phil Scharre	Event Sales	615-495-4289	pscharre@comcast.net
13	Ed Attril	Financial Coordinator	615-429-0411	edattr@aol.com

2012



Attachment #4
IRS Tax Exemption Letter

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUN 11 1998

HARPETH BICYCLE CLUB
PO BOX 680802
FRANKLIN, TN 37068

Employer Identification Number:
62-1666444

DLN:
17053076030028

Contact Person:
D. A. DOWNING

Contact Telephone Number:
(615) 241-5199

Internal Revenue Code
Section 501(c)(7)

Accounting Period Ending:
December 31

Form 990 Required:
Yes

Addendum Applies:
Yes

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(a) of the Internal Revenue Code as an organization described in the section indicated above.

Unless specifically excepted, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) for each employee to whom you pay \$100 or more during a calendar year. And, unless excepted, you are also liable for tax under the Federal Unemployment Tax Act for each employee to whom you pay \$50 or more during a calendar quarter if, during the current or preceding calendar year, you had one or more employees at any time in each of 20 calendar weeks or you paid wages of \$1,500 or more in any calendar quarter. If you have any questions about excise, employment, or other Federal taxes, please address them to this office.

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

In the heading of this letter we have indicated whether you must file Form 990, Return of Organization Exempt From Income Tax. If Yes is indicated, you are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. However, if you receive a Form 990 package in the mail, please file the return even if you do not exceed the gross receipts test. If you are not required to file, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return.

If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$20 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$10,000 or 5

Letter 948 (00/06)

HARFETH BICYCLE CLUB

percent of your gross receipts for the year, whichever is less. For organizations with gross receipts exceeding \$1,000,000 in any year, the penalty is \$100 per day per return, unless there is reasonable cause for the delay. The maximum penalty for an organization with gross receipts exceeding \$1,000,000 shall not exceed \$50,000. This penalty may also be charged if a return is not complete, so please be sure your return is complete before you file it.

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You are required to make your annual return available for public inspection for three years after the return is due. You are also required to make available a copy of your exemption application, any supporting documents, and this exemption letter. Failure to make these documents available for public inspection may subject you to a penalty of \$20 per day each day there is a failure to comply (up to a maximum of \$10,000 in the case of an annual return).

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

A section 501(c)(7) organization is permitted to receive up to 35 percent of its gross receipts, including investment income, from sources outside of its membership without losing its tax-exempt status. Of the 35 percent, not more than 15 percent of the gross receipts may be derived from the use of the club's facilities or services by the general public. Income in excess of these limits may jeopardize your continued tax-exempt status.

Donors may not deduct contributions to you because you are not an organization described in section 170(c) of the Code. Under section 6113, any fundraising solicitation you make must include an express statement (in a conspicuous and easily recognizable format) that contributions or gifts to you are not deductible as charitable contributions for Federal income tax purposes. This provision does not apply, however, if your annual gross receipts are normally \$100,000 or less, or if your solicitations are made to no more than ten persons during a calendar year. The law provides penalties for failure to comply with this requirement, unless failure is due to reasonable cause.

If we have indicated in the heading of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

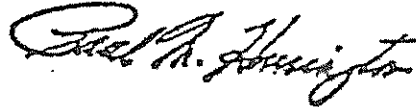
Because this letter could help resolve any questions about your exempt

HARPETH BICYCLE CLUB

status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,

A handwritten signature in cursive script, appearing to read "Paul A. Hucijto".

District Director

Enclosure:
Addendum

HARPETH BICYCLE CLUB

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. Based on our review of your application for exemption, it appears that certain of your activities constitute unrelated trade or business activities as defined in section 513. Therefore, you may be liable for filing Form 990-T for each year for which such return is due. These returns should be filed with the Internal Revenue Service Center servicing your state.

Income derived from advertising in your newsletter and the income received from non-member are considered Unrelated Business income.

2012



Attachment #5
Insurance Certificate

AXIS 8000(08/10)		CERTIFICATE OF INSURANCE		04/04/2012
PRODUCER American Specialty Insurance & Risk Services, Inc. 142 North Main Street Roanoke, Indiana 46783		<small>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND, OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.</small>		
INSURED League of American Wheelmen dba League of American Bicyclists 1612 K Street NW, Suite 510 Washington, DC 20006		INSURERS AFFORDING COVERAGE INS. A: AXIS Insurance Company INS. B: INS. C:		
HARPETH BICYCLE CLUB P.O. BOX 680802 FRANKLIN, TN 37068		CERT NUMBER: 1001027019		

COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INS LTR	POLICY TYPE	POLICY NUMBER	POLICY EFFECTIVE	POLICY EXPIRATION	LIMITS	
A	GL	AXGL03102049-12	02/01/2012 12:01 a.m.	02/01/2013 12:01 a.m.	General Aggregate - Per Club	3,000,000
					Products-Completed Operations Aggregate	3,000,000
					Personal and Advertising Injury	1,000,000
					Each Occurrence	1,000,000
					Damage to Premises Rented to You (Any One Premises)	1,000,000
					Medical Expense Limit (Any One Person)	Excluded

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

- The Certificateholder is only an additional insured with respect to liability caused by the negligence of the Named Insured as per Form AXIS 1003-Additional Insured-Certificateholders, but only with respect to HARPETH RIVER RIDE 2012 on June 02, 2012.

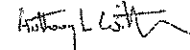
CERTIFICATE HOLDER

CITY OF FRANKLIN, TN
 109 3RD AVENUE SOUTH
 FRANKLIN, TN 37067

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS

AUTHORIZED REPRESENTATIVE



2012

Attachment #6 Event Vendor List



Presenting Sponsor-Nissan
Official Rest Stop Sponsor-Publix

Associate Level Sponsors

Vanderbilt Bone and Joint Clinic
Southern Joint Replacement Institute
Williamson County Medical Center
Bruester Ice Cream
Gran Fondo Cycles
Bianchi
Clif Bar
New Belgium Brewing

Exhibiting Level Sponsors

MOAB Bicycles

REI

Sun N' Ski Sports

RB's Cyclery

Cumberland Transit

Harpeth Bicycles

Swiftwick

Premier Family Chiropractic

Exhibitors and Comp Vendor Tables

Ride for Reading

Bike Ride Across Tennessee

Jeff Roth Cycling Foundation

Cystic Fibrosis Foundation

American Diabetes-Tour de Cure

Multiple Sclerosis Society-Jack and Back

Big Brother/Big Sisters of Middle Tennessee

Walk/Bike Nashville

Tennessee Association of Blind Athletes