
**MINUTES OF THE WORK SESSION
BOARD OF MAYOR AND ALDERMEN
FRANKLIN, TENNESSEE
CITY HALL BOARDROOM
TUESDAY, APRIL 10, 2012 - 5:00 P.M.**

Board Members

Mayor Ken Moore	A		
Alderman Brandy Blanton	P	Alderman Margaret Martin	P
Alderman Clyde Barnhill	P	Alderman Dana McLendon	A
Alderman Pearl Bransford	P	Alderman Ann Petersen	P
Alderman Beverly Burger	P	Alderman Michael Skinner, Vice Mayor	P

Department Directors/Staff

Eric Stuckey, City Administrator	P	Anna Shuford for Lisa Clayton, Parks Director	P
Vernon Gerth, ACA Community & Economic Dev.	P	Shirley Harmon, HR Director	P
Russell Truell, ACA Finance & Administration	P	Mark Hilty, Water Management Director	P
David Parker, CIP Executive/City Engineer	P	Paul Holzen, Interim Engineering Director	P
Shauna Billingsley, City Attorney	P	Catherine Powers, Planning/Sustainability Director	P
Rocky Garzarek, Fire Chief	P	Joe York, Streets Director	P
David Rahinsky, Police Chief	P	Brad Wilson, Facilities Project Manager	P
Fred Banner, MIT Director	P	Lanaii Benne, Assistant City Recorder	P
Chris Bridgewater, Interim BNS Director	P	Linda Fulwider, Board Recording Secretary	P
Becky Caldwell, Solid Waste Director			

1. Call to Order

Vice Mayor Mike Skinner called the Work Session to order at 5:00 p.m.

2. Citizen Comments

Laura Turner, 1108 Dickinson Lane, Franklin, a member of the Tennessee Volunteers for Animal Protection, expressed concerns from the group as well as from other concerned citizens. There is no mention of animal welfare or protection in the ordinance. Carriage horses get sores and are not properly watered or rested. It is a safety issue. In years past there were some carriage horse accidents. She said she would get the animal welfare issues to the Board within a week. The information is a compilation of various groups who have monitored other cities.

Alderman Martin asked Ms. Turner if they are opposed to the horse-drawn carriages. Ms. Turner responded they are opposed to them operating on a daily basis, but believe it is alright for special events. Concerns include the one vendor not living in Williamson County and transporting the horses in trailers to Franklin. Of particular concern is the summer weather. Traffic is a problem. They have concerns with metro Nashville as well.

Discussion:

- ▲ Traffic
- ▲ Statistics from other cities would be helpful

- ▲ Alderman Burger in favor of providing the service for tourists and events, and to include the care of the horses in the ordinance
- ▲ Alderman Bransford said she wanted to review the data on hydration and safety to be provided by Ms. Turner
- ▲ Item on the voting meeting agenda as first of two readings and will be on the April 24 consent agenda
- ▲ Ms. Turner will send the information to Eric Stuckey

WORK SESSION DISCUSSION ITEMS

3. Presentation and Overview of Radio System

Fred Banner, MIT Director

Michael Proctor, Communications System Manager

- ⌘ In 2006 the City installed the first P25 800MHz Radio System in the State of Tennessee to replace the single site UHF System utilized by Police (2 channels), Fire (1 channel), and all other departments shared 1 channel.
- ⌘ The P25 is an 8 channel, 3 tower simulcast system. The three tower sites give the City redundancy in case of loss of power.
- ⌘ Version 7.1 was installed, and at the end of the initial contract an upgrade to 7.4 was installed. That install only maintained the system and the cost of upgrading and added benefits did not justify the added cost to press on to the newer version.
- ⌘ Last year 874,661 transmissions were made on the radio system that included:
 - * 3,115 hours, 5 minutes and 32 seconds of talk time
 - * 263 emergency activations lasting 1 hour, 44 minutes, 40 seconds
 - * Spaced over 52 talk groups (or channels)
 - * Police - 15 talk groups
 - * Fire - 10 talk groups
 - * Each department - at least 1 talk group
 - * Over 10 mutual aid talk groups to allow emergency responders to communicate with other agencies within the County
- ⌘ Support 232 Public Works radios
- ⌘ 123 Fire Department radios
- ⌘ 320 Police Department radios
- ⌘ 49 from other various agencies
- ⌘ Now that other agencies in our vicinity have procured the same type systems, the added benefits far outweigh the cost of staying where we are
- ⌘ The added features would save time and personnel costs by allowing technicians to remotely program radios without the unit being out of service for approximately 30 minutes per radio.
- ⌘ Propose an upgrade to Version 7.13 that would replace the core hardware housed at City Hall. During this process would relocate the equipment to Police Headquarters.
- ⌘ Relocation would mean the radio communications equipment would be housed in a newer, more secure facility and eliminate the need to shut down the radio system should City Hall be replaced
- ⌘ Motorola now offers a System Upgrade Agreement and provides for one upgrade every two years, enabling the cost to be spread over multiple years while keeping the system updated to the latest software version
- ⌘ Among the benefits of this upgrade:
 - * Allow staff to reprogram radios over the radio signals
 - * Enable encryption of all radios
 - * Addition of an ISSI Network Gateway to allow City radio system to connect to other systems for added coverage area, giving better interoperability with surrounding agencies. Allows City personnel and outside agencies to switch to a common talk group and communicate quickly and still communicate back to the City's dispatch center
 - * Adds new dispatch consoles that can also run on a laptop thereby providing flexibility for a dispatcher to manage an incident

Eric Stuckey advised the specifics would be brought to the Board later. The upgrade is in the

pipeline and staff is looking at it from a budgetary standpoint.

The upgrade would cost \$1.4 million. The cost is high partially because there have been no upgrades over the last seven years. The System Upgrade Agreement would cost \$200,000 per year; however, the City currently pays that much. Cost to move the equipment was not included in these figures.

- 4.* **Report of Emergency Purchase Order From John Bouchard & Sons Co. of Nashville, TN, in the Total Amount of \$43,049.95 for the Removal, Rebuild and Reinstallation of One (1) Sumitomo Aerator Gearbox for Oxidation Ditch No. 3 at the Water Reclamation Facility of the Water Management Department (Not Separately Budgeted for Fiscal Year 2012; Contract No. 2012-0031)**

Mark Hilty, Water Management Director

Mark Hilty explained the failure was in the gearbox for oxidation ditch #3. With the warmer temperatures the need for dissolved oxygen becomes more important. Replacements would cost \$20,000 more. Eric Stuckey commented that given the timing and need to go ahead he had authorized the purchase.

- 5.* **Consideration of Continued Lease Agreement with the Tennessee Recreation and Parks Association (TRPA), City of Franklin COF Contract #2012-0021, for Use of the City Parks Trailer and Adjacent Parking Area Located in Jim Warren Park**

Anna Shuford, Parks & Recreation Superintendent

Anna Shuford said this is the agreement that has been in place since 2007. The renewal is for a five-year period with an option of renewal for an additional three-year term with incremental increases over the years.

- 6.* **Consideration of ORDINANCE 2012-20, An Ordinance to Adopt the FY 2011-2015 Capital Investment Program (CIP) and the Top Ten (10) Board of Mayor and Aldermen Priorities with Associated Funding Plan**

Eric Stuckey, City Administrator

David Parker, City Engineer/CIP Executive

Paul Holzen, Interim Engineering Director

Additional information was distributed with the packet and some information was sent to the aldermen last night regarding options. Option 5 is based on staff recommendations and is a mix of road and facilities projects. The additional scenarios show the debt impact, and are based on discussion from the last meeting on South Carothers Extension – north segment vs. south segment, and the Carlisle Lane signalization added as options. Mr. Stuckey would like to proceed on the projects with Board consensus. The first reading of the ordinance is on the voting meeting agenda. The second reading will be April 24, 2012.

Discussion:

- * Alderman Burger wanted to make it clear that the Board is looking at the connector road and when McEwen opens do another traffic count. Now that the school is out there with added density, she doesn't want the in-between section to be put on a back burner. It is a critical priority.
- * 5E that was distributed last night is essentially the same as 5D. The difference being 5D includes the south segment of South Carothers Parkway and 5E includes the north segment of South Carothers Parkway.

- ✘ Alderman Barnhill requested Scenario 5F that would include both the north and south segments of South Carothers Parkway. For several reasons, the Board needs to look ahead as commercial, retail and residential development is expanding south.
- ✘ Alderman Petersen had financial concerns and said it bothered her to say Top 10 because the City cannot fiscally have a Top 10 items list every year. Scenario 5 has projects that don't require debt service. If there are any extra projects will have to come from the General Fund. The Public Works Facility was added to the list from last year.
- ✘ Alderman Bransford echoed Alderman Barnhill in regard to both phases of South Carothers Parkway and also including Carlisle signalization. She doesn't want to look back in 10 years and have the road cost twice as much.
- ✘ Alderman Blanton stated the entire South Carothers Parkway should be part of the vision. That's where the growth is going. Need to look at the big picture.
- ✘ Mr. Stuckey said that would add \$7M to \$9M to add both phases. The entire roadway is designed and right-of-way acquired.
- ✘ Alderman Barnhill said regardless of how to pay for the road, sometime, someone approved all of this and it is now the responsibility of this Board to make the best of it to alleviate traffic. Ladd Park, Berry Farms and Stream Valley were approved between 2003 and 2007. This Board needs to understand and realize it must be dealt with now.
- ✘ Alderman Petersen said she wanted to discuss the cost of swales vs. curb and gutter. David Parker commented there is no firm recommendation from any organization that swales are better than curb and gutter. The design would have to be changed and it wouldn't be in line with street standards.
- ✘ Mr. Stuckey noted the policy has five different benchmarks because that is what is needed. He referred to page 9 in the handout showing the matrix. Both phases would be \$7M-\$9M and that would push it to a \$60 million funding plan. The figures would have to be run again.
- ✘ Russ Truell said they tried to assume spend out timing on these projects. Some expenditures will be later than assumed. Calculated on the conservative side on borrowing. It would really be another \$9 million and it does change the ratios. This was the staff recommendation for right now.
- ✘ Mr. Truell noted interest rates are at historic lows, and low rates were not considered for the rest of the years. Don't want to borrow all of it now but could front load it now. Construction industry still in the doldrums so wouldn't get any cheaper.
- ✘ Run the matrix with both phases of South Carothers Parkway
- ✘ Need to keep things moving as there is consensus on some of the items, and those could be started. Advance a scenario that includes an open end for the South Carothers Parkway project.
- ✘ Mr. Stuckey pointed out they have been working on this six months and if in agreement start implementing the projects agreed upon. Pull the projects that need more discussion.
- ✘ Alderman Martin commented this is the list they agreed on, go through with those and take South Carothers off and bring it back in two weeks

Citizen Input:

- Bill Pigg, 4356 South Carothers Road, submitted Nichols Bend Development information. He said the Board is doing a wonderful job. If the City is limited to building a two-lane road, in his opinion, the north segment should be first.
- Jennifer Spergl, Ladd Park resident and realtor, thought the southern segment would of greater

benefit because of the bottleneck. Traffic at Peytonsville Road and I-65 will be greater with the Berry's Farm development.

7. Consideration of ORDINANCE 2011-12, An Ordinance to Establish Title 24 Special Assessment Districts

David Parker, City Engineer/CIP Executive
Shauna Billingsley, City Attorney

Due to time constraints, Mr. Stuckey asked that this item be deferred the next Work Session.

8. Follow-Up Discussion of the Integrated Water Resource Plan (IWRP) and Consideration of RESOLUTION 2012-18, A Resolution to Adopt the Integrated Water Resources Plan's (IWRP) Six (6) Priority Projects and Associated Funding Plan

Eric Stuckey, City Administrator
David Parker, City Engineer/CIP Executive
Mark Hilty, Water Management Director

Mr. Stuckey noted the Plan is a series of capital projects to be done over the next 30 years. The projects will be discussed in 5-year windows. A number of the projects are clearly needed while other elements may need more time and attention. At some point the Board must adopt a plan and then a capital plan will be done.

A list of the top six projects compelled by regulatory compliance, growth and capacity, and/or operational efficiencies to be considered:

- ◆ Project 1: Water Treatment Plant Improvements (LT2ESWTR)
- ◆ Project 2: Distribution Water Quality Improvements (D/DBP)
- ◆ Project 3: Biosolids Facilities for 16 MGD
- ◆ Project 4: Existing WWTP Expansion to 16 MGD
- ◆ Project 5: SCADA Water and Wastewater
- ◆ Project 6: Automated Metering Infrastructure

Discussion:

- ◆ Consensus from majority of stakeholders at the last stakeholder meeting
- ◆ Public meetings were held immediately following stakeholder meetings with the exception of the last stakeholders meeting. The BOMA Work Session was considered the public meeting.
- ◆ Cost ranges were given on each element when the presentations were made
- ◆ Some aldermen felt they had not been given adequate time for questions on the project
- ◆ Some concern regarding 4 MGD plant, would never be able to draw that much from the Harpeth River, and effluent going back into the river.

Citizen Input:

- ◆ Dorie Bolze, Executive Director, Harpeth River Watershed Association, stated she is one of the stakeholders. At the October stakeholder meeting they were asked what options they supported. She did not support Option 1. She said most agencies, TDEC, etc. didn't feel it was their role to say yes or no. There was no discussion about consensus at the meeting in January. Some liked Alternative One. The stakeholders acted as advisors. What are the immediate regulatory needs? She commented that someone said things keep changing and she attributed that to the way some studies were handled. Water for drinking, laundry and

flushing are the most important.

Vice Mayor Skinner asked what the next step would be after the Board makes a decision. Mr. Stuckey responded design services would be secured for each project.

- ◆ Project 1, with the exception of 1C, is critical from a regulatory standpoint;
- ◆ Project 2 is important because overall distribution and quality are regulatory issues.
- ◆ Project 3 is not regulatory driven; it is more a shift in how things are done. Changes toward a more affordable process going forward and somewhat a risk management issue.
- ◆ Project 4 is important to build capacity at the existing plant site; regulatory elements as well.
- ◆ Projects 5, 5B require SCADA at lift stations. That allows staff to monitor and operate at a central location. Regulatory components. On the water side, operational efficiency to make sure pump stations are working. 5B existing SCADA, but in dire need of a better system.
- ◆ Project 6 is the advanced automated meter structure proposed to move forward with system. Not sending employees out to scan meters reduces the risk associated with people in the field. There is a customer service element in this project as well. The City has 17,500 meters.

Zack Daniel said capital costs are not typically added in the calculations. Alderman Petersen requested those costs added in. Mr. Daniel indicated he would provide a breakdown on City costs.

9. Consideration of Contract Awards for Liability, Property and Workers' Compensation Insurance Products and Services for a One-Year Term Commencing July 1, 2012, with Two (2) One-Year Options to Extend Beyond the First Year for the Risk Management Division of the Human Resources Department (Purchasing Office Procurement Solicitation No. 2012-023)

Shirley Harmon, Human Resources Director

Eric Stuckey reported two good proposals came from the RFP process, Tennessee Municipal League Risk Management Pool and Tennessee Risk Management Partners, LLC. Staff recommendation is to look at using one entity for liability, property, and Workers' Compensation insurance. However, both entities could be engaged if the Board so chooses.

Discussion ensued on the whys and wherefores of the costs and the recommendation. Mr. Stuckey noted both firms are local.

10. Consideration of ORDINANCE 2012-19, an Ordinance to Amend Franklin Municipal Code Title 18, to Standardize and Define Customer Classification

Steve Sims, Assistant City Recorder

Deferred due to time constraints

11. Consideration of RESOLUTION 2012-20, A Resolution Setting Forth a Process for the Determination of Non-Conforming Use Status for Commercial Properties Affected by the May 2010 Flood

Shauna Billingsley, City Attorney

Mr. Stuckey asked the Board to provide input between now and the April 24 meetings. The item will appear on the Work Session and BOMA agenda to keep this going forward
Alderman Petersen requested a small presentation on the flood insurance program be scheduled.

12. Consideration of the 2011-12 Community Based Development Organization (CBDO) Agreement with Community Housing Partnership in the Amount of \$38,128 for the Purpose of Assisting in

the Construction or Rehabilitation of Single-Family Dwellings with Community Development Block Grant (CDBG) Funding (COF Contract 2012-0022)

**Vernon Gerth, ACA Community & Economic Development
Kathleen Sauseda, Interim Housing Development Coordinator**

Deferred due to time constraints

13.* Consideration of Grant Contract with Tennessee Historical Commission for Hayes House Roof Rehabilitation

**Catherine Powers, Planning & Sustainability Director
Brad Wilson, Facilities Manager**

Parks put aside some money for this project and a \$20,000 grant from the Tennessee Historic Commission was secured as well. City match is \$13,500.

14. Consideration of ORDINANCE 2012-17, An Ordinance to Rezone ± 2.85 Acres from Low Residential District (R-1) To High Residential District (R-3) for the Property Located at 3150 Boyd Mill Avenue

Alderman Ann Petersen, FMPC Board Representative

Catherine Powers related this is a recommendation from the Planning Commission. The property is totally surrounded by R-3 zoning.

Wayne Spencer, 3833 New Highway 96W, stated he is asking for what is allowed to be in compliance with the Land Use Plan.

15. Consideration of ORDINANCE 2012-18, An Ordinance to Rezone ± 3.83 Acres from Heavy Industrial District (HI) To Light Industrial District (LI) for the Property Located at 104 Southeast Parkway

Alderman Ann Petersen, FMPC Board Representative

Applicant use geared to LI uses.

16. Consideration of RESOLUTION 2012-22, A Resolution Approving the Annual CDBG Action Plan for 2012-13 and Authorizing a Request for Housing and Urban Development CDBG Program Funds

**Vernon Gerth, ACA Community & Economic Development
Kathleen Sauseda, Interim Housing Development Coordinator**

Vernon Gerth noted this is an annual request.

ADJOURN

Work Session adjourned 7:15 p.m.

Vice Mayor Michael Skinner

Minutes prepared by: Linda Fulwider, Board Recording Secretary, City Administrator's Office - 4/25/2012 1:53 PM