



HISTORIC  
FRANKLIN  
TENNESSEE

ITEM #18  
BOMA  
04/10/2012

## MEMORANDUM

---

March 19, 2012

**TO:** Board of Mayor and Aldermen

**FROM:** Eric Stuckey, City Administrator *Eric*  
Special Events Advisory Team

**SUBJECT:** Franklin First's Fiddlin' Fish 5K/1 Mile Run (May 19, 2012)

### Purpose

The purpose of this memo is to outline recommendations for the Franklin First's Fiddlin' Fish 5K/1 Mile Run sponsored by Franklin First United Methodist Church.

### Background

This is an annual event coordinated by the Works In Progress Sunday School Class of Franklin First United Methodist Church.

### Recommendation

Staff recommends approval with the following conditions:

- Applicant will provide updated Good Neighbor Letter which will be distributed to area residents within the approved course.
- Applicant will provide a \$1,000 refundable damage deposit to City prior to event.

### ***Risk Management:***

- Applicant will provide certificate of insurance naming the City as additional insured.

### ***Police Department:***

- Applicant will hire nine (9) extra-duty Franklin Police Officers to secure the course provide security and traffic control.
- Applicant will provide at least a 72-hour advance notice to CSX.

### ***Solid Waste Department:***

- Applicant will provide volunteers to pick-up any trash associated with the event.

OFFICE USE ONLY:  
Permit No:  
\_\_\_\_\_



HISTORIC  
FRANKLIN  
TENNESSEE

## CITY OF FRANKLIN EVENT PERMIT APPLICATION

*Application is Due 90 Days Prior to Scheduled Event.  
Please read application carefully and fully complete each section.  
A non-refundable application fee of \$100 is due at time of filing.*

**Note: Filing this application does not guarantee that your request will be granted.**

Please check all that apply:

<input checked="" type="checkbox"/> street closure	<input type="checkbox"/> parade
<input type="checkbox"/> other special event	<input type="checkbox"/> beer served ( <i>separate permit required</i> )

**Please supply the following information. For additional space, use separate sheets of paper and attach to the application.**

1) Location requested (if Temporary Street Closure only, list major roads to be closed):

_____ Aspen Grove Park	_____ Liberty Park	_____ Eastern Flank BattleField Park
_____ Fieldstone Farms	_____ Pinkerton Park	
_____ Jim Warren Park	_____ Harlinsdale Farm	Other: <u>5th Ave directly in front of 1st Meth, Lewisburg Pike to Carton Lane, Carton to Carton Plantation (total 1.5 miles)</u>

2) Name/purpose of event: Fiddlin' Fish 5K

3) Date or dates of event: May 19, 2012

4) Time of Event: 7:00 AM

5) Time of Street Closure (if applicable): 7:30 - 8:45

Set-Up Date/Time: \_\_\_\_\_ Tear-down Date/Time: \_\_\_\_\_

\*Note: Two (2) hours will be added before set-up time and two hours (2) will be added after tear-down to allow time for clean-up. Event is responsible for payment of Franklin Police Officers during this time. Read Additional Requirements section for more information.

6) Name of Applicant and Organization Requesting Permit:

Mike Gill / First United Methodist Church

a) Address: 143 5th Ave S

b) Phone: 969-5356 c) Cell: \_\_\_\_\_ d) Fax: \_\_\_\_\_

e) E-mail address: ~~gillm@bethel.com~~ fiddlinfish@gmail.com

7) Person in charge on day of event: Mike Gill

Cell: 969-5356 E-mail address: ~~gillm@bethel.com~~

fiddlinfish@gmail.com



HISTORIC  
FRANKLIN  
TENNESSEE

- ✓8) Name and Cell Number of at least two others available on day of event:  
Name: Chad Gore Cell: 310-0404 E-mail address: cegored@yahoo.com  
Name: Dan Williamson Cell: 512-8083 E-mail address: dan-williamson@dell.com

9) DETAILED description of event (use additional sheets):

5K to raise money for families who have children  
stricken with illness.

- ✓10) **ENCLOSE A DETAILED MAP** of event site, detailing any temporary or permanent structures, street closures, parking, etc. If applicable, list the location, blocks, streets, and/or intersections in which such event will occur. **For large-scale events, map should be obtained from the City's GIS division.**

- 11) An estimated number of participants and an estimated number of attendees expected to attend during the course of the event:

300

- ✓12) Please **attach a list** containing the names, addresses, and phone numbers of the Chairperson of the organization and all other persons involved in the management or control of organization and/or committee.

- 13) Is your organization based in Williamson County? Circle  Yes or No  
(if no, please state where: \_\_\_\_\_)

- 14) Is your organization authorized to do business in Tennessee? Circle  Yes or No

- ✓15) Is your organization a tax-exempt organization as described by the Internal Revenue Code Section 501(c)(3) or a not-for-profit organization? Circle  Yes or No. If yes, please attach copy of IRS tax exemption letter providing proof of status.

- ✓16) Will you charge an admission/participation fee (including vendors)? If yes, please specify how much per person/vendor. \$25 per runner

- 17) Will any charity, gratuity, or offers be solicited or accepted during the event? Circle  Yes or No.

- 18) Is this event a fundraiser? Circle  Yes or No. If yes, what organization will be benefactor of event? What percentage of funds will they receive? Mission Dolly 100%

- 19) Will parking in the area of the event need to be restricted or prohibited? Circle Yes or  No.



HISTORIC  
FRANKLIN  
TENNESSEE

- 20) Will any sound amplification equipment be used during the event? Circle  Yes or No. If no, please skip to Question #22.
- 21) For what purpose will sound amplification be used (i.e. announcements, entertainment, etc.)?  
Announcements & bluegrass band
- 22) What type of sound amplification will be provided (DJ, Band, etc.)? Please list all that apply.  
Bluegrass band
- 23) During what time period is sound amplification requested? 7 AM - 9 AM
- 24) If for entertainment, give details of entertainment being provided (i.e. number of musicians, type of music, amp wattage, etc.). Bluegrass, fiddles, banjos, 5 musicians
- 25) Will any stages, amusement attractions, or amusement rides, including inflatables, be erected for the event? Circle Yes or  No. If yes, Applicant must give specific details as to the location and type of games/activities, i.e. inflatables, Horseshoes, relay races, etc. along with the name of the company providing the stages and/or activities. Applicant must also include a copy of that company's insurance certificate indicating coverage and listing the City of Franklin as additional insured. \*\*\*For stages, tents, inflatables, etc. constructed on site prior to the event, that date must be included on Certificate of Insurance provided to the City of Franklin. Stages MUST be removed from site at end of event. \*\*\*Rented inflatables/interactives that are set-up and manned by applicant must be included specifically in applicant's Certificate of Insurance.
- 26) What, if any, vendors will be present at event? (i.e medical related, shirts, arts, etc.) **Please provide detailed list.** Use additional sheets. N/A
- 27) Will food, beverages, or merchandise be sold or given away? Circle Yes or  No. If yes, clean-up is required. Please provide name of clean-up provider, contact, and phone number of person on-site during event. See Question #28. \_\_\_\_\_
- 28) Events under 200 participants require a \$250 refundable security deposit at the time of approval. For events over 200, a \$1000 security deposit is required upon approval. If clean-up is not done properly, the organization requesting the permit will be fined (See Attachment A). Applicant's event coordinator or representative and a City of Franklin representative will conduct a Pre-Event meeting prior to event date for Pre-Event Check List Site Review. *At the end of the event, a Post-Event Check List shall be completed by the Applicant's event coordinator, or representative, and a City of Franklin representative to re-assess the site for trash and damage, and to secure with caution tape and signage (provided by event group) any tents left for removal.* Damage deposit will be refunded after a satisfactory Post Event Check List has been completed and signed off on by both the City of Franklin and organization requesting event.



HISTORIC  
FRANKLIN  
TENNESSEE

- 29) *\*NOTE:* Events that include deep frying cooking oil operations are required to have a grease pit on-site and contract with a grease waste hauler to handle the grease waste and removal of the grease pit. A copy of this agreement shall be filed along with this application. The primary event sponsor is required to remove all cooking grease from the site immediately after the event. Illegal dumping of cooking grease will be prosecuted. *Please read Additional Requirements section of this application for more information.*
- 30) Will you require a temporary water tap? Circle Yes or  No. If yes, please list exact locations:  
\_\_\_\_\_  
\_\_\_\_\_
- 31) Will alcohol, beer, and/or wine be given away or sold? Circle Yes or  No. If yes, a permit from the relevant board is required. *Please read Additional Requirements section of this application for more information.*
- 32) Will your event include tents or other temporary structures, propane use, or open flames? Circle yes or  no. Events using tents of size 20 x 10 or larger require permitting from Franklin Fire Department. Safety measures must be provided on all tents, especially those set-up prior to the actual event. Tents should be taken down the date the event has ended. *Please read Additional Requirements section of this application for more information.*
- 33)* Attach Good Neighbor Letter and Mailing List used. *Please read Additional Requirements section of this application for more information.*

**TITLE VI OF THE 1964 CIVIL RIGHTS ACT**

"No person in the United States shall, on the ground of race, color, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance."

The City of Franklin does not discriminate based on race, color or national origin in federal or state sponsored programs, pursuant to Title VI of the Civil Rights Acts of 1964 (42 U.S.C. 2000d). For more information or to file a complaint against the City of Franklin under Title VI of the 1964 Civil Rights Act, contact the Title VI Coordinator:

Rodney Escobar  
Risk Manager  
City of Franklin  
109 Third Avenue South  
Franklin, Tennessee 37064  
615.791.3277

-----

The City of Franklin is committed to providing reasonable access and accommodations upon request for people with disabilities. Please call the Risk Management Department at (615)791-3277 for specific requests.



HISTORIC  
FRANKLIN  
TENNESSEE

**PLEASE READ ATTACHMENTS BEFORE SIGNING  
APPLICATION.**

- 1) I/We agree to abide by all ordinances and regulations of the City of Franklin and all conditions placed upon the event by the City Administrator and the Board of Mayor and Aldermen.
- 2) I/We do swear or affirm that all of the information given in this application is true and complete.
- 3) I/We do hereby agree to assume the defense of and indemnify and save harmless the City, its aldermen, boards, commissions, officers, employees and agents, from all suits, actions, damages or claims to which the City may be subjected of any kind or nature whatsoever resulting from, caused by, arising out of or as a consequence of such event and the activities permitted in connection there with, and to submit a certificate of insurance prior to the event in an amount acceptable to the City Administrator.
- 4) I/We agree to provide a copy of this signed Event Application to any vendors, planners, and related parties associated with the event to ensure they are familiar with the guidelines set forth herein.
- 5) I/We understand that I/we assume the responsibility of the actions of any vendors, planners, and related parties for this event.
- 6) I/We understand that granting of Special Event Permit does not imply granting of other permit that is separately required.
- 7) The application for an event permit shall be filed not less than 90 days nor more than 364 days prior to the scheduled date of such event. Suggested filing is at least 180 days prior to scheduled event. Events should not be advertised or promoted until an event permit has been obtained from the City. Failure to file in a timely manner may result in denial of a permit.
- 8) The City reserves the right to require one or more City of Franklin police officers or other emergency personnel be present at any and all events that occur within the city limits. Please budget for this request at a rate of \$30 per hour at a minimum of two (2) hours.

BY: J. Michael Hill Date: 2/7/12  
 (Signature and title – must be officer of organization)

Approved by the Board of Mayor and Aldermen on \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
 Dr. Ken Moore, Mayor

\_\_\_\_\_  
 Eric S. Stuckey, City Administrator

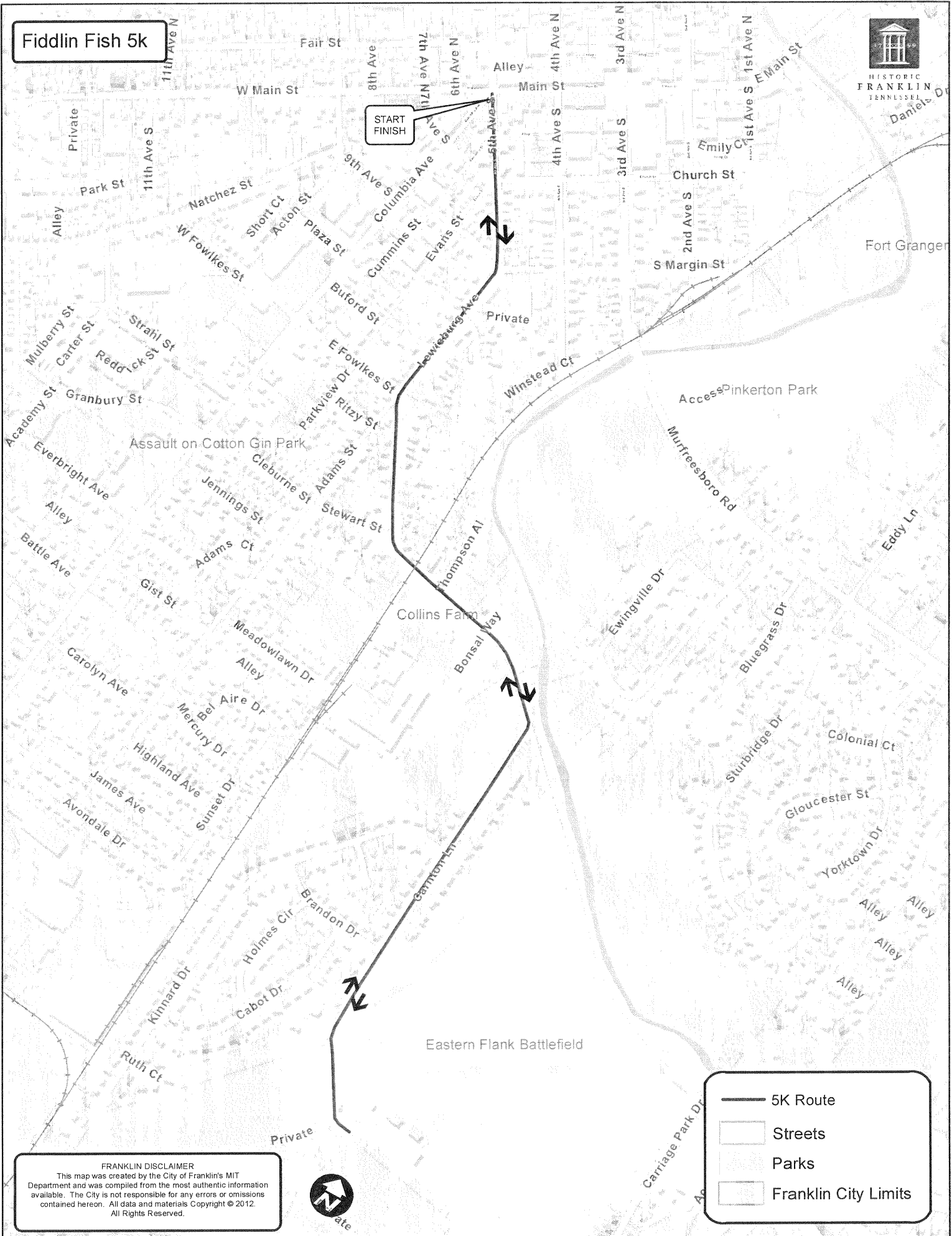
*If you have questions concerning your request, please call 615-550-6606.*

\*\*\*\*\*  
 \*  
 \* **Return application to:** \*  
 \* City Administrator's Office \*  
 \* City Hall \*  
 \* 109 Third Ave South \*  
 \* Franklin, TN 37065 \*  
 \* 615-791-3217 \*  
 \* 615-790-0469 (FAX) \*  
 \*  
 \*\*\*\*\*

# Fiddlin Fish 5k







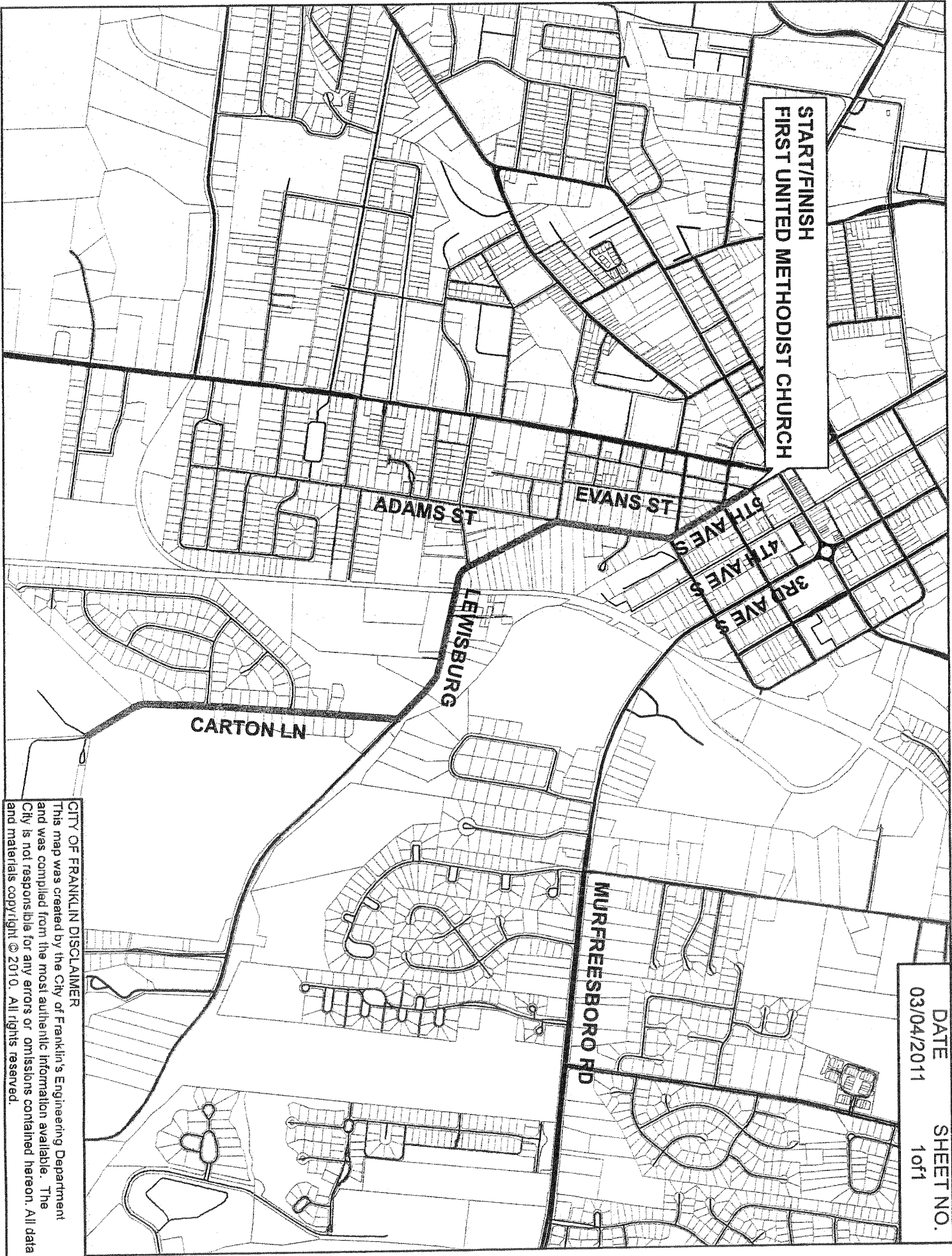
START  
FINISH



**FRANKLIN DISCLAIMER**  
 This map was created by the City of Franklin's MIT Department and was compiled from the most authentic information available. The City is not responsible for any errors or omissions contained hereon. All data and materials Copyright © 2012. All Rights Reserved.



-  5K Route
-  Streets
-  Parks
-  Franklin City Limits



**START/FINISH  
FIRST UNITED METHODIST CHURCH**

**ADAMS ST**

**EVANS ST**

**LEWISBURG**

**CARTON LN**

**5TH AVES S**

**4TH AVES S**

**3RD AVES S**

**MURFREESBORO RD**

**DATE  
03/04/2011**

**SHEET NO.  
1 of 1**

**CITY OF FRANKLIN DISCLAIMER**  
This map was created by the City of Franklin's Engineering Department and was compiled from the most authentic information available. The City is not responsible for any errors or omissions contained hereon. All data and materials copyright © 2010. All rights reserved.



Fiddlin Fish List of Officers

Race Director: Mike Gill

Co Director: Chad Gore

Co Director: Dan Williamson

February 7, 2012

Dear Resident:

On behalf of Franklin First United Methodist Church, we will sponsor the Fiddlin' Fish 5K Run on Saturday, May 19th from 7:30 a.m. until 8:45 a.m. The 1 mile fun run and 5K run/walk will follow a course beginning on 5<sup>th</sup> Avenue in front of the church, down Lewisburg, continue down Carton Lane and return on the same route. We hope to have over 300 participants, with proceeds going to benefit families who have children stricken with a serious disease in the Nashville area.

We hope that you will join us in our cause. Runners, walkers and spectators are all welcome and encouraged along the route!

The race will run through some parts of your neighborhood. If your road must be closed or partially closed, it should be only for a short period of time, and we have taken precautions to keep any traffic issues to a minimum. Additionally, police officers and street monitors will be stationed at key intersections on the route helping to manage traffic flow.

We are optimistic that this special event can be accomplished with a minimal inconvenience to residents and we sincerely appreciate your cooperation with this event.

Please visit the Fiddlin' Fish website @ [fiddlinfish.org](http://fiddlinfish.org) for information or feel free to contact me at [fiddlinfish@gmail.com](mailto:fiddlinfish@gmail.com).

Best regards,

Mike Gill

Franklin First's Fiddlin' Fish Race Committee  
Mike Gill (615) 969-5356  
Franklin First United Methodist Church  
143 Fifth Avenue South  
Franklin, TN 37064

Works in Progress Sunday School Class  
Franklin First United Methodist Church

List of Addresses for Good Neighbor Letter

**Application for Franklin First's Fiddlin' Fish 5K**

**Fifth Avenue South**

201	Frances Haynes
209	William E. Walton
215	Christian Friesinger
217	Margaret Scruggs
219	James Redford
221	Suntrust Bank
223	Suntrust Bank
225	Suntrust Bank
202	James Smith
210	Mamie McArthur
216	Edward Jordan
218	Robert Rowland
220	Stephanie Jenkins
222	Rebecca Hicks
226	John D. Wood
515 Church Street	Peter Furler
438 S. Margin	Suntrust
501 S. Margin	Lillian Stewart
1102 Adams St.	Betty Horn
303 Berry Cir.	O'More School of Design
305 Berry Cir.	Frank Irvin
307 Berry Cir.	Nancy Berry
311 Berry Cir.	Kenneth Moore
306 Berry Cir.	A&B Investments
302 Berry Cir.	Bobby Hatchett

**Lewisburg Avenue**

101	O'More School of Design
103	O'More School of Design
105	O'More School of Design
109	O'More School of Design
111	Michael Tanner
115	Linda McGory
117	Harry Billington
119	Ronald Payne
121	Matthew J. Hill
123	Timothy Adgent
201	Boardman Stewart
203	Curtis Gibbs
205	Ryan Rettler
207	David Foster
209	Robert Crosby
211	Robert Crosby Sr.
213	Gale Haddock
215	Robert Garner
217	Historic Home Builders LLC
219	Linda Stubblefield
221	D'Lorah Lane
301	James Green
403	Maye Hill
405	Mable Stewart
407	Arthur Hodge Est\
417	Aundria Reed
419	Aundria Reed
421	Mariah Blakely
102	Daniel Cremin
104	Curtis Nicholson
106	Ned Jones
108	James Jewell Jr.
110	Eulalie Jefferson
112	Catherine Burns
114	Daniel Klatt
116	Larry Cognata
118	John Pavlejc
120	Danny Nelms
122	William Adair Jr.
200	Sherman Anderson
202	A D Haber III
204	Robert Bass
206	Edmund Nance Jr.
208	Simon Waterlow

**Lewisburg Avenue**

210	Salli Lagrone
212	William Ewin Jr.
300	Margaret Macpherson
302	Laurel Aiello
418	Save the Franklin Battlefield Inc.
422	Bonsal American Inc.
424	James Huskey
428-30	Ron Taylor

**Thompson Alley**

1136	Leonard Jones
1140	Maye Hill
1142	Verlia Burns
1143	Frank Roberson
1144	Euford Miller
125	McPhail Scruggs
126	Lee Jenkins
129	Tom Scruggs

**Carnton Lane**

1132	David Grow
1136	Kirk McCaleb
1140	Billy Etue
1200	Paul Hoppe
1204	David Jackewicz
1208	James Parker
1212	Walter Latture
1216	Christopher Campbell
1220	Eric Ross
1224	Jimmy Moore
1228	Luke Dunn
1300	Newton Walker
1304	David Mrozinski
1310-16	Frances Erwin
1328	Thomas Miller
1344-46	David Carr
1115A-1 through A-5	Eloise North
1119	James VonGruenigen
1123	Ronald Taylor
1127	Gary Carrigan
1131	Anthony Greer
1135	Glen Hunter

**Carnton Lane**

1139	Kenneth Burbage
1143	Joanie Abernathy
1201	Jeff Bradford
1205	Michael Trailov
1207	Todd Hardy
1211	Mary Howard
1215	Darlene Rebowe
1219	Ronnie Johnson

**Kinnard Drive**

1304	Bryan Brand
1308	John Marshall
1312	Robert Sillaman
1316	William Knight
1320	Christian Belzunce
1324	Scott Seybold
1328	David Palmer
1400	Wilda McMeans
1404	John Fisher
1408	Tipton Evans
1412	Virginia Williams
1500	Joe Templeton
1504	Matthew Giblin
1508	Michael Martin
1512	Carl Coleman
1516	Kathryn Cherico
1520	Douglas Beard
1524	Christopher Schneider
1528	Robert Ferris
1532	Charles McNish
1536	Darrel Emerson
1540	Charles Lafont
1544	Jimmy Stephens
1548	Timothy Layne
1552	David Scott
1556	Vernon Pieper
1560	James Brown
1564	Davie Praet
1568	Jason Gilliam
1600	Gregory Duke
1604	Lawrence Sellers
1608	Paul Butts Jr.
1612	Joseph Doughty
1616	William Lasater
1620	Ronald Williams

**Kinnard Drive**

1624	Michael Hines
1628	Morris Sammons
1632	Jerry Shockey
1636	John Cain
1640	William Large
1627	Morton Stein
1617	Joseph Sessions
1557	Elmer Matto Jr.
1553	David Beeny
1549	Anthony Johnson
1545	Gary Moody
1541	Gary Peevely
1537	Anthony Dainora
1529	Hugh Coltharp
1525	Brent Moelker
1521	Russel Carrigan
1517	Daniel Blevins
1509	Michael Weeks
1505	Mark Traxler
1409	Edward Goehner
1405	William Rodgers
1401	Marshel Spitzer
1321	David Sullivan
1313	John Altshuler
1305	Shay Evans

**St. Michaels Court**

1000	Margaret Southgate
1004	Denise Andre
1008	Joseph Hale
1012	David Boyd
1013	James Thomson
1009	Ronald Spaid
1005	Donald Welch

**Brandon Drive**

1100	Jason Houser
1104	Frank Minter Jr.
1108	Carroll Roose
1112	John Trew Jr.
1116	Ryan McNeary
1120	Roger Cathey
1124	James Cunningham
1121	Robert Zimmerman
1113	Mark Tornow
1109	Maurine Alexander
1105	Christopher Jackson
1101	Richard Yuill

**Holmes Circle**

1504	Neal Miller
1508	Alex Marks
1512	Terry Thomas
1516	L. Ollen Crowder Jr.
1520	Larry Pruitt
1524	Wallace Post Jr.
1528	Steven Shaver
1532	Ronald Ellis
1536	Richard Billings
1525	Fred Oettel
1521	Andrew Hanscom
1517	Elizabeth Yates
1513	Dan Sanderson
1509	Robert Marrero
1505	Edward Strong II

**Cabot Drive**

1504	James Lanier III
1508	Frederic Pepin
1512	Betty Parker
1516	Ralph Genoble Jr.
1520	Kevin Adams
1524	Robert Nichols
1528	David Maddox
1604	Thomas Jackson
1608	Kenneth Morrow
1616	Cheryl Landis
1620	Robert Johnson
1624	Franklin Bayse
1629	Adolph Vedder
1625	Alma Ashby



**Cabot Drive**

1621	Robert Gill
1617	Wesley Brown Jr.
1613	William Ewen
1609	Lewis Howell
1605	Craig Brent
1601	Kevin Neely
1533	Michael Passmore
1529	Juliet Stockstill
1525	Todd Lewis
1521	Ludovino Diaz
1517	Thomas Clark
1513	Connie Puryear
1509	Steven Pruter
1505	Neal Smith

**Ruth Court**

1000	Jerry Brannon
1004	John Cottrell
1008	Jacob Kready
1009	William Bickley III
1005	Hector Blair

**Others**

Downtown Franklin Association  
Nancy Williams, Director  
P.O. Box 807

Downtown Neighborhood Association  
Beverly Roberts, President  
215 4<sup>th</sup> Avenue South

Carnton  
1345 Carnton Lane

Heath Place HOA  
Jenny Rodgers  
1405 Kinnard Drive

## Request for Taxpayer Identification Number and Certification

Give Form to the  
 requester. Do not  
 send to the IRS.

Name (as shown on your income tax return)  
*First United Methodist Church, Inc.*

Business name/disregarded entity name, if different from above

---

Check appropriate box for federal tax classification (required):  
 Individual/sole proprietor     C Corporation     S Corporation     Partnership     Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ \_\_\_\_\_

Other (see instructions) ▶ *Non-Profit*

Exempt payee

---

Address (number, street, and apt. or suite no.)  
*143 5th Ave S*

City, state, and ZIP code  
*Franklin TN 37064*

Requester's name and address (optional)

---

List account number(s) here (optional)

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number								

Employer identification number								
9	1	-	2	1	9	4	7	9

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

**Sign Here**    Signature of U.S. person ▶ *Jessie Dancy, Bus. Mgr*    Date ▶ *5/20/11*

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Purpose of Form**

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.



PO Box 340029  
Nashville, TN 37203-0029

August 21, 2007

FIRST UNITED METHODIST CHURCH  
c/o Reverend Dr. A. Lynn Hill  
143 5<sup>th</sup> Avenue South  
Franklin, TN 37064

**Re: Certification of Inclusion in The United Methodist Church Group Tax Exemption Ruling**  
**Affiliated Organization: First United Methodist Church**  
 Affiliated Organization's Employer Identification Number (EIN): 91-2194790  
 Date of Inclusion: December 12, 2002

Dear Reverend Hill:

This letter will certify that the affiliated organization named above has been and continues to be included in The United Methodist Church Group Tax Exemption Ruling ("UMC Group Ruling"). In particular, as stated in the group ruling determination letter issued to The United Methodist Church by the Internal Revenue Service ("IRS"), this affiliated organization is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code.

This certification letter is issued by the General Council on Finance and Administration of The United Methodist Church ("GCFA"). As the central organization for the UMC Group Ruling, GCFA has been granted the authority by the IRS to determine which organizations are included in the UMC Group Ruling. The Group Exemption Number is GEN 2573. Thus, this certification letter, together with the enclosed copy of the IRS group ruling determination letter, serves to verify the tax-exempt status of this affiliated organization.

If you have any further questions, please feel free to contact the GCFA Legal Department at (866) 367-4232 or [legal@gcfa.org](mailto:legal@gcfa.org).

Sincerely,

GENERAL COUNCIL ON FINANCE AND ADMINISTRATION OF  
THE UNITED METHODIST CHURCH

By: Sandra Lackore  
Sandra Lackore  
General Secretary and Treasurer

By: J. Daniel Gary  
J. Daniel Gary  
Associate General Counsel

Enclosures

**Department of the Treasury**

**Internal Revenue Service  
Washington, DC 20224**

Date:

In reply refer to:

REF ID: A904

T:MS:EG:R:1-2

Council on Finance and Administration of the United Methodist Church, a/k/a the United Methodist Church and Its Affiliated Organizations  
1200 Davis Street  
Evanston, Illinois 60201

Attention: E. Bryan Brayner



Dear Applicant:

This refers to the information submitted for use in determining your status and the status of your affiliated religious organizations, on the list you submitted, as being exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code.

For the purposes of this group ruling, your affiliated religious organizations include The General Conference, Judicial Council, General Agencies, Commissions, Committees, their divisions and departments thereof, and other related organizations; Jurisdictional Conferences and Affiliated Agencies, Commissions, and other organizations; Annual Conferences and divisions and departments thereof; Annual Conference Agencies, Commissions, Committees, and affiliated organizations; Local Churches and Local Church Agencies, Commissions, Committees, and other affiliated organizations.

Based on the information supplied, we rule that you and your affiliated religious organizations, on the list you submitted, are exempt from Federal income tax under section 501(c)(3) of the Code.

We have further determined that you and the affiliated religious organizations you operate, supervise, or control, and which are covered by your notification to us, are not private foundations within the meaning of section 509(a) of the Code, because you and your affiliated religious organizations are organizations described in sections 170(b)(1)(A)(i) and 509(a)(1) of the Code.

-2-

Council on Finance and Administration of the  
United Methodist Church, a/k/a the United  
Methodist Church and Its Affiliated Organiza-  
tions

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, they are not automatically exempt from other Federal excise taxes.

You and your affiliated religious organizations are not required to file the Return for Organizations Exempt From Income Tax, Form 990, as you come within the exception contained in section 5013(a)(2)(A)(i) of the Code.

You and your affiliated religious organizations are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you or your affiliated religious organizations are subject to this tax, you must file an income tax return on Form 990-T. In this letter we are not determining whether any of your present or proposed activities, or those of your affiliated religious organizations, is unrelated trade or business as defined in section 513 of the Code.

You and your affiliated religious organizations are not liable for social security (FICA) taxes unless you file a waiver of exemption certificate as provided in the Federal Insurance Contributions Act. You and your affiliated religious organizations are not liable for the taxes imposed under the Federal Unemployment Tax Act (FUTA).

Donors may deduct contributions to you and to your affiliated religious organizations as provided by section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to or for your use, or to or for the use of your affiliated religious organizations, are deductible for Federal estate and gift tax purposes under section 2055, 2106, and 2522 of the Code.

If you change your purposes, character, or method of operation, please let your key District Director know so he may consider the effect on your exempt status. Also, please keep him informed of any changes in your name or address.

-3-

Council on Finance and Administration of the  
United Methodist Church, a/k/a the United  
Methodist Church and Its Affiliated Organiza-  
tions

You should advise each of your affiliated religious or-  
ganizations of the provisions of this ruling, including the  
requirements for filing Federal tax returns.

Each year, within 45 days after the close of your  
annual accounting period, please send the following to the  
Director, Internal Revenue Service Center, 11501 Roosevelt  
Boulevard, Philadelphia, Pennsylvania 19135, Attention: ECR  
Branch.

1. A statement describing any changes during  
the year in the purposes, character, or  
method of operation of your affiliated  
religious organizations.
2. Lists of the names, mailing addresses, in-  
cluding Postal Zip Codes and employer  
identification numbers, of your affiliated  
religious organizations that during the year:
  - a. changed names or addresses;
  - b. were deleted from your roster; or
  - c. were added to the roster.
3. For affiliated religious organizations to  
be added attach:
  - a. a statement that the information  
upon which your present group  
exemption letter is based applies;
  - b. a statement that each has given you  
written authorization to add its  
name to the roster;
  - c. a list of those to which the Ser-  
vice previously issued exemption  
rulings or determination letters; and
  - d. a statement that none of the  
affiliated religious organization  
are private foundations as defined  
in section 509(a) of the Code.

-4-

Council on Finance and Administration of the  
United Methodist Church, a/k/a the United  
Methodist Church and Its Affiliated Organiza-  
tions

4. If applicable, a statement that your group  
exemption status did not change during the  
year.

This ruling supersedes our ruling letter of November  
20, 1945. In addition, this ruling letter supersedes our  
group exemption letters to your affiliated Annual Conferences  
and Conferences and to the individual determination or rul-  
ing letters issued to your affiliated churches and other  
affiliated religious organizations.

Please be sure to enter your employer identification  
number on all your tax returns and in your correspondence  
with the Internal Revenue Service.

This ruling is not applicable to your affiliated foreign  
religious organizations.

The key District Director, Internal Revenue Service,  
Chicago, Illinois, which is your key district for exempt  
organization matters, will be furnished a copy of this  
letter. Please keep this ruling in your permanent records.

Thank you for your cooperation.

Sincerely yours,

*Milton C. Perry*  
Milton C. Perry  
Chief, Rulings Section I  
Exempt Organizations Branch