Bid Submittal Form

a form required of Bidders and Proposers on purchases of supplies, materials, equipment and services for the

City of Franklin, Tennessee

Purchasing Office Solicitation No.: 2015-001

Vendor's name, street address, and mailing address:	_____ _____ _____ _____
Vendor's contact person's name (printed), title, telephone number and e-mail address:	_____ _____ _____ _____
Model year, make and model or product name of bid product(s) or item(s):	_____
Does the bidder take any exceptions to the City's procurement solicitation?	☐ Yes, see enclosed. ☐ No, bidder takes no exceptions.
Are exceptions, if any, to the City's procurement solicitation listed separately, described, compared to the City's intention as expressed and implied by the City's solicitation documents and submitted?	☐ Yes, see enclosed. ☐ No, bidder takes no exceptions.
Total quoted bid price for manufacture, supply and delivery of bid fire apparatus, assuming 100% due and payable, electronically (see "Method of payment" below), upon acceptance, net 7 calendar days from date of acceptance or date of invoice, whichever is later (note: the foregoing 100%-due-and-payable-electronically-upon-acceptance-net-7 bid price must be quoted and will be the figure used to compare competing bids):	$_____
Bidders are invited, but not required, to offer alternative financing and payment terms in addition to (not instead of) the financing and payment terms described above whereby up to 25% of the quoted bid price would be due and payable upon placing the order with the balance due and payable upon acceptance, net 7 calendar days from date of acceptance or date of invoice, whichever is later. Does the bidder accept the invitation to offer such alternative financing and payment terms in addition to the bid price quoted above?	☐ Yes, bidder accepts the invitation to offer alternative financing and payment terms, and provides a description of those terms in an accompanying document that has been prepared by the bidder and is included with its bid submittal. ☐ No, bidder declines to offer alternative financing and payment terms.

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Vendor's name:	_____
Are the City's preferred delivery terms (FOB destination, freight prepaid and added) acceptable to bidder?	☐ Yes. ☐ No, bidder requests the following delivery terms: _____.
Estimated time of delivery:	_____ days after receipt of order.
Price bidder pays per $1,000 for performance bond:	$_____
Number of years bidder has been producing its own chassis and body:	_____ years.
Name, street address, and mailing address of the service center for bidder's apparatus that would be utilized by City of Franklin:	_____ _____ _____ _____
Service center's contact person's name (printed), title, telephone number and e-mail address:	_____ _____ _____ _____
Last date (no sooner than September 30, 2014) that bid and associated pricing is valid and may be accepted by the City:	_____
Last date (no sooner than September 30, 2014) that bid price on a per unit basis is valid for potential future orders:	_____
Method of payment – The City prefers to pay its vendors electronically, either by direct deposit (i.e., "ACH" or "Electronic Funds Transfer"), or by Visa credit card, rather than by conventional check. Which payment method would the bidder prefer?	☐ ACH or Electronic Funds Transfer. ☐ Visa credit card.
Receipt acknowledged of any and all issued addenda to this solicitation:	☐ Addendum No. _____ received. ☐ Addenda Nos. _____ received. ☐ No addenda received.

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Vendor's name:	_____
Are the following included with this Bid Submittal Form in the bid submittal? a. City of Franklin Bid Submittal Form, executed in full; b. Detailed vendor-supplied description of bid apparatus, including a set of bidder's construction specifications; c. Bid surety that meets or exceeds City specifications; d. A letter stating successful completion of the two required tests, to be conducted by a certified independent third-party testing institution, on the brand of cab being supplied; e. A copy of the seat belt certification letter; f. Proof of a corrosion policy or, if a formal policy is not in place, an explanation of how your firm shall take the necessary steps for corrosion reduction; g. A copy of a recent test showing proof of testing corrosion reduction processes to ASTMB117; h. A copy of the product brochure and/or description of the primer to be used on the chassis frame rails; i. The name, address, telephone number(s) and contact person for the service center that meets or exceeds City specifications; j. Detailed vendor-supplied identification, listing and description of any exceptions to the City's specifications as per the instructions thereto; k. Contact information for minimum of three references (see below); l. City of Franklin Standard Procurement Terms and Conditions, with the vendor's contact information inserted; m. Vendor's proposed terms and conditions, if any, that are not inconsistent with the City's Standard Procurement Terms and Conditions; n. City of Franklin Affidavit of Non-Collusion, executed in full; o. City of Franklin Affidavit of Title VI Compliance, executed in full; and p. If the bidder employs five (5) or more employees, then City of Franklin Affidavit of Drug-Free Workplace, executed in full.	☐ Yes, see enclosed. ☐ No, bidder chooses not to include all of these documents.
Signature of bidder's authorized representative: I have received and read, and do understand and consent, to all instructions, terms and conditions, including those imposed by reference, which apply to this procurement solicitation and compliance with which is required as a condition precedent to consideration of the bid submitted herewith.	_____ (signature)
Title of bidder's authorized representative:	_____
Date of signature:	_____