



### BUSINESS USE ZONING CERTIFICATION & DETERMINATION

**Applicant Name:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Applicant Phone Number:** \_\_\_\_\_

**Business Name:** \_\_\_\_\_

**Description of Proposed Use:** \_\_\_\_\_

**Physical Address of Use (include suite number):** \_\_\_\_\_

**Previous Use of this Location, if any:** \_\_\_\_\_

**Approximate Square Footage of Business Use:** \_\_\_\_\_

**Date of Application:** \_\_\_\_\_

Commercial Business  Home Occupation

\*\*\*\*\*

**For Commercial Business Only:**

Will business be located in an existing space? Y / N A new space? Y / N

Is work of any type proposed prior to opening the business? Y / N

If yes, what type of work? \_\_\_\_\_

Have required Building, Plumbing, Mechanical and Electrical permits been obtained? Y / N

If yes, what are the permit numbers? \_\_\_\_\_

Is any signage proposed? Y / N \*If yes, a sign permit is required\*

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**For Home Occupations Only:**

Applicant has read Chapter 4.1.2 Accessory Uses & 4.1.6(5) Home Occupations? Y / N

Is there a Home Occupation Business currently operating at this address? Y / N

If existing business operating at this location, what is the business name? \_\_\_\_\_

Is business located entirely within dwelling? Y / N

Is business less than 25% of the total floor area of the principal structure? Y / N

Is the structure at the above address your primary residence? Y / N

Will customers be coming to this property? Y / N

Will you have more than one employee, pupil or customer at this location at one time? Y / N

Will the business require equipment or vehicles? Y / N

If business equipment or vehicles required, where will they be stored/parked when not in use?

Explain \_\_\_\_\_

\*\*\*\*\*

Inaccurate or incomplete applications may be denied. **Do not write below this line.**

**Building and Neighborhood Services Department Determination:**

Current Zoning? \_\_\_\_\_ Business Use Classification? \_\_\_\_\_

County Health inspection required? Y / N Recorded? Y / N

Zoning Administrator: \_\_\_\_\_ Date: \_\_\_\_\_

Application is approved.  Application is NOT approved.

Building Official: \_\_\_\_\_ Date: \_\_\_\_\_

Application is approved.  Application is NOT approved.