

Application

Name of group: _____

Name of Individual making application: _____

Date of event: _____

Event Time (not including setup or takedown):

Start: _____ am/pm End: _____ am/pm

Mobile number for individual making application: _____

Address: _____

Email address: _____

Type of meeting: _____

Anticipated number of attendees: _____ Maximum Occupancy 60 persons

I understand and will abide by the City of Franklin Police Department Community Room Policy and guidelines. This application made and entered into on _____, by and between the City of Franklin and applicant (hereinafter referred to as "Applicant").

I/we assume full responsibility for any damage to Franklin Police Department equipment and/or property that occur as a result of the requested use. Furthermore, I/we understand that the City of Franklin, its Police Department, staff, and representatives will not be held liable for any injury or damage which may occur to me, by my guests, and/or members of the above-named organization and/or property during our requested use of the facility. I/we understand that the facility and surrounding common areas will be left in the clean condition in which we found it, free of trash and debris.

I/we, the undersigned, have read the above agreement, fully understand its legal meaning, and do sign below as my/our own free act and deed.

Executed at Franklin, TN, this _____ day of _____, 20__.

Agreed and Accepted by Applicant:

Name: _____ Signature: _____

Address: _____

Phone: _____