ADMINISTRATIVE ACTION
DATE AND DEADLINES SCHEDULE
August 2012 through December 2013

Reminder Letters and Action Requests (if applicable) mailed to Applicant	Action Requests[1] (if applicable) due back to Planning Department from Applicant[2]	Agenda with Staff recommendation appears on COF website (by 7:00 P.M.)	Agenda with Staff recommendation report included with FMPC packet	Administrative Action occurs on this date
6/11/12	7/2/12	8/10/12	8/15/12	8/17/12
7/10/12	8/1/12	9/14/12	9/19/12	9/21/12
8/10/12	9/4/12	10/12/12	10/17/12	10/19/12
9/10/12	10/1/12	11/2/12[3]	11/7/12	11/9/12[4]
10/10/12	11/1/12	12/7/12[5]	12/12/12	12/14/12[6]
11/9/12	12/3/12	1/11/13	1/16/13	1/18/13
12/10/12	1/2/13	2/8/13	2/20/13	2/15/13
1/10/13	2/1/13	3/8/13	3/20/13	3/15/13
2/11/13	3/1/13	4/12/13	4/17/13	4/19/13
3/11/13	4/1/13	5/10/13	5/15/13	5/17/13
4/10/13	5/1/13	6/14/13	6/19/13	6/21/13
5/10/13	6/3/13	7/12/13	7/17/13	7/19/13
6/10/13	7/1/13	8/9/13	8/14/13	8/16/13
7/10/13	8/1/13	9/13/13	9/18/13	9/20/13
8/9/13	9/3/13	10/11/13	10/16/13	10/18/13
9/10/13	10/1/13	11/1/13[7]	11/13/13	11/8/13[8]
10/10/13	11/1/13	12/6/13[9]	12/11/13	12/13/13[10]

Franklin Municipal Planning Commission (FMPC) meetings: Columns one and two represent dates which are the same as the FMPC meeting held in the same month as represented in column five.

The City of Franklin Planning and Sustainability Department is located at 109 Third Avenue South, Franklin, Tennessee, 37064.

The City of Franklin website address is http://www.franklintn.gov

Information regarding Sureties and Performance/Maintenance Agreements may be found at http://www.franklintn.gov/Modules/ShowDocument.aspx?documentid=1709. For questions regarding this schedule or additional questions related to Administrative Action Agendas, Performance/Maintenance Agreements or Sureties, please call 615-591-5631 (direct line).

Footnotes:

[1] Action Request forms are due the first of each month for the following month's agenda. If the first of the month is a Saturday, Sunday or holiday where the City is closed for business, then the first business day of the month shall be the due date.
[2] Blank Action Request forms may be printed from the City's website at http://www.franklintn.gov/Modules/ShowDocument.aspx?documentid=1710 if an applicant wishes to request placement on an earlier agenda. Due date is the first business day of the month for the following month's agenda. No landscaping improvements can be placed on agendas for the months of February, March, July, August, September or December. Incomplete Action Request forms cannot be accepted.
[3] Due to 2012 Thanksgiving holiday later in the month, Administrative Action occurs one week earlier. Therefore, Agenda with Staff recommendation will appear on COF website by 11/2/12.
[4] Due to 2012 Thanksgiving holiday later this month, Administrative Action occurs one week earlier.
[5] Due to 2012 Christmas holiday later this month, Administrative Action occurs one week earlier. Therefore, Agenda with Staff recommendation will appear on the COF website by12/7/12.
[6] Due to 2012 Christmas holiday later this month Administrative Action occurs one week earlier.
[7] Due to 2013 Thanksgiving holiday later in the month, Administrative Action occurs one week earlier. Therefore, Agenda with Staff recommendation will appear on COF website by 11/1/13.
[8] Due to 2013 Thanksgiving holiday later this month, Administrative Action occurs one week earlier.
[9] Due to 2013 Christmas holiday later this month, Administrative Action occurs one week earlier. Therefore, Agenda with Staff recommendation will appear on the COF website by12/6/13.
[10] Due to 2013 Christmas holiday later this month, Administrative Action occurs one week earlier.